

## Minutes Board of Assessors Town of Harvard

**Meeting Date:** Tuesday, May 16, 2017  
**Called to Order:** 2:30 pm  
**Meeting Adjourned:** 3:30 pm  
**Members Present:** Debbie M. George, Peter E. Warren  
**Other(s) Present:** Rebecca Boucher (RRG)

The minutes of the meetings of February 14, 2017 and March 21, 2017 were approved. The executive session minutes of the meetings of February 14, 2017 and March 21, 2017 were approved, not to be released.

### Ongoing Business:

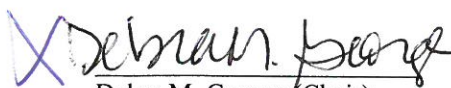
1. The Board of Assessors (BOA) reviewed the Assessors' calendar.
2. Sales report reviewed and discussed for months of March and April 2017.

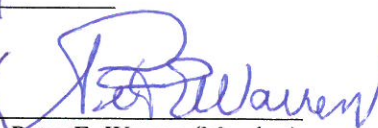
### New Business:

1. The BOA signed the following documents:
  - Motor Vehicle – Commitments & Warrants 2016-10 & 2017-02
  - Motor Vehicle Abatement Reports (4)
  - Title 5 Loan Special Assessment Commitment & Warrant 32 Madigan
  - Personal Property Utility Letter FY2018
  - Revised Chapter Lien 284 Still River Road
  - Real Estate Abatement Report- March 2017
  - FY2017 Supplemental Tax Bills Commitment & Warrant
  - Verizon ATB Settlement FY2010 & FY2011
2. Office staff discussed. The open position of Assistant Assessor has been posted
3. Regional Assessors Report- Data Quality Study by Department of Revenue to completed.
4. Peter Warren has 1 year left to take Course 101. Course 101 may be made into an online course.
5. Discussion of Ch 58 Sec 8 regarding Old Meadow Road- tabled to next meeting.
6. Discussion of Land Neighborhood assignments. Neighborhood assignment of White Lane discussed.
7. 166 Littleton Rd- This parcel is being sold through the Request for Proposal process subject to e Classified Land Agricultural Tax Lien. All inquiries being referred to Attorney Mark Lanza.

*A tentative date and time were set for the next meeting of the Board on June 13, 2017 at 2:30pm*

Date Approved: 6/13/17

  
Debra M. George (Chair)

  
Peter E. Warren (Member)