

Harvard Board of Health Meeting Minutes
Tuesday, January 8, 2019
Approved: January 22, 2019

BoH Members present: Libby Levison, Chair; Sharon McCarthy; Tom Philippou.

Attending: Ira Grossman, Health Agent, Nashoba Associated Boards of Health; Alison Flynn, Board of Health ("BoH") Clerk; Mark O'Hagan and Sotir Papalilo, Weston Development Group; Jane Thomsen, 23 Lovers Lane; Ben Myers, 73 Westcott Road; Karen Strickland-Sampson, 12 Brittany Lane, Dunstable.

Ms. Levison called meeting to order at 2:05 p.m.

PUBLIC COMMENT- None.

NEW BUSINESS

a. Craftsman Village: Plan revisions- Mr. O'Hagan and Mr. Papalilo, owners of the Craftsman Village Harvard LLC project, discussed the revised plans. Prior to the meeting, plans and a cover letter submitted to the ZBA were provided to the Board of Health; at the BoH meeting, Mr. O'Hagan and Mr. Papalilo presented the latest plans for Craftsman Village, including the PWS and two additional units. The plans also included revisions requested by the Conservation Commission ("ConCom"). Mr. O'Hagan confirmed that since the BoH last reviewed the plans at a meeting the project has been revised to be considered one lot, with three wells that will be Public Water Supplies ("PWS"), one Presby system, and the addition of two additional units to offset the cost of the PWS. He explained the newest plans were revised slightly to shift elements outside the wetland buffer zone. Mr. O'Hagan confirmed that there would be a backup generator. Mr. O'Hagan indicated that they would be meeting with the ZBA the following night (Jan 9, 2019), and then would move forward with a full design set submittal. Mr. Philippou noted that the current plan was much cleaner than the one previously submitted. Mr. Grossman indicated that he would reserve comments until he reviewed the full design set, but asked that their engineer look at the requirements for a design flow greater than 2,000 gallons/day. Mr. O'Hagan confirmed to the members that drainage analysis will need to be updated. The BoH members indicated that they are satisfied at this time, and will wait to provide comments after the full design set is submitted. Ms. Flynn will provide the ZBA will confirmation of the same.

b. 8 Willow Road: Consideration of Community Septic Loan Program ("CSLP") bids- Mr. Grossman advised that he reviewed and compared the three sealed bids received from licensed installers. The members shared concerns that EmRay Excavating, LLC and Curtis Septic Service's bids, which excluded sand, could result in unknown costs. Ms. Levison made the motion to award the bid to D'Boss & Son Builders, Inc. ("D'Boss"), as the bid was complete, total was not much more than the lowest of the other two bids, and that it was reasonable to expect that sand would cost as much or more than the difference; Mr. Philippou seconded. Mr. Grossman noted that D'Boss also has prior experience working with the CSLP and is familiar with the payment process. The vote was unanimous.

c. Discussion regarding potential warrant articles (money articles due 1/14/19; all others due 3/1/19)- The members agreed that the BOH would not be submitting money articles.

d. Discussion regarding preparation of submittal of Annual Town Report (due 1/25/19)- Ms. Levison offered to prepare a first draft of the Annual Town Report. She requested Ms. Flynn provide her with the data for the permits and the BOH members provide her with a list of the extra meetings and conferences they attended, by the end of the week. The draft will be reviewed at the next meeting.

e. Discussion regarding preparation of PHEP Region 2 EAT (Education, Acquisition, & Training) Request (due 1/25/19 or 4/26/19)- The members agreed to work toward PHEP's Budget Modification #3 for a new laptop and software for the Clerk. The application will be due by 1/25/19. Mr. Philippou will follow-up to obtain a written quote for the pricing obtained by Ms. Levison. Ms. Flynn will forward Mr. Philippou the application from PHEP. Mr. Grossman will check his schedule to see if he is able to attend the PEP Coalition Vote on behalf of the BOH.

f. Discussion re food waste- This discussion was tabled.

g. Update from NABH meeting (1/3/18)- Ms. Levison reported on her attendance at the NABH meeting. She indicated that the budget was approved with a 5% increase in assessment, as expected. She also advised that NABH reported a 17% increase would be needed in order to balance their budget. She will advise the Select Board and Finance Committee of this at the budget meeting on January 29th.

h. Clerk and Health Agent Update

- Ms. Flynn and Mr. Grossman reported that they were contacted by property owner for 9 Warren Ave. who would like to request the BOH waive the requirements (discussed at the 12/11/18 meeting) for gross alpha and water quantity testing of the well. The members agreed to waive gross alpha testing, but would not waive quantity testing. Ms. Flynn will e-mail the property owner to inform him of the same.
- Ms. Flynn reported that she received an invoice from The Harvard Press for the legal notices regarding the hearings to amend the BOH bylaw rules. Ms. McCarthy made the motion to pay The Harvard Press invoice of December 24, 2018; Mr. Philippou seconded. The vote was unanimous.
- Ms. Flynn and Mr. Grossman advised that they learned that 215 Ayer Road was sold in October, and a Title 5 Inspection report was not filed. Ms. Flynn and Mr. Grossman wrote the current owner on December 11th, with no response to date. The members asked an order to be sent to the current owners via certified mail.
- Ms. Flynn's spreadsheet of upcoming events and due dates was reviewed. It was agreed that Ms. Levison will attend the budget meeting on January 29th, with Ms. McCarthy and/or Mr. Philippou attending as available. Ms. Flynn will post the meeting as a BOH meeting.
- Ms. Flynn advised that PHEP Region 2, ARCHE Coalition, requested the Board complete a survey regarding Hazard Vulnerability Assessment. Ms. McCarthy volunteered to complete the same.
- Mr. Grossman advised of ongoing discussion with Lou Russo regarding his property at 198-200 Ayer Road.

OLD BUSINESS

a. 23 Lovers Lane- Mr. Grossman reminded the BOH members that the current discussion was a continuance of the September 11th condemnation hearing. Ms. Thomsen explained personal reasons and water in the basement have limited her ability to accomplish more, but

provided the BOH with an updated list of the tasks completed. The members suggested the next tasks to be prioritized would be emptying the screened porch area, removing the tree leaning on the roof, blocking the hole in the 2nd story window, and installing timers for the lights. Ms. Thomsen indicated that DS Recycling will come as needed, and expects she will have them come at least once in January to clear what's in the breezeway. She also hoped to have the tree work done as soon as the contractor's schedule allowed. Ms. Thomsen agreed to send the BOH office an e-mail update as to progress on the 1st of February with her plans of what tasks to next accomplish in February. The BOH offered to provide her with prioritizing assistance, if needed.

b. Continued review of draft marijuana regulation- Ms. McCarthy reported that at the recent Land Use Board's meeting, Ms. McBee, Planning Board ("PB") Chair, indicated they have many questions about the draft marijuana regulation and will provide comments, including a request that the BOH regulation reference the marijuana bylaws. Ms. McCarthy also indicated that the PB thinks it would be helpful for a BOH member to attend a PB meeting; Mr. Philippou offered to do so and report back to the BOH.

c. Continued review of draft tobacco use regulation- This discussion was tabled for a future meeting.

d. Continued discussion of synthetic turf: Receipt of additional synthetic turf information from Karen Strickland- Ms. McCarthy made the motion to take the discussion out of order, as Ms. Strickland and Mr. Meyer were waiting; Ms. Levison seconded. Ms. Levison stated that she has not had the opportunity to review all the literature sent by Ms. Strickland and wanted to have a discussion with the BOH members about when they expect to have the time to read the literature. Ms. Strickland advised that they are currently looking at all the playing fields in Harvard and trying to address several issues, including that the field in front of Bromfield needs better drainage and reseeding, that they are considering synthetic turf at McCurdy Field, and that they need a location for a softball field. She indicated that Parks & Recreation is currently gathering data to determine the kinds of fields, numbers of kids, times needed, and buses needed for the different activities. She also indicated that use of fields at Devens are being considered, but they have heard that the fields are not available when needed. Ms. Levison suggested that they consider the TURI grants if renovating a grass field, and that the BOH be kept in the loop as planning progresses. Ms. Strickland agreed to do so. The BOH members agreed that there is nothing for the BOH to consider until a plan is formed.

e. Continued discussion regarding long-range planning- This discussion was tabled for a future meeting.

f. Continued discussion regarding tick outreach- This discussion was tabled for a future meeting.

g. Response re discussion on opioid education efforts- Ms. McCarthy indicated she will follow-up with Linda Dwight for dates for the opioid talk.

h. Update from the Transfer Station Committee- Mr. Philippou provided an update, including that the Select Board recently approved the SMART program.

i. Discussion regarding preparing the 2019 Emergency Dispensing Site (EDS) Plan- This discussion was tabled for a future meeting.

j. Discuss date for emergency information outreach meeting- Ms. Levison advised that the BOH has been invited by Deb Thompson, of the Council on Aging, to participate in a home safety community outreach event being held on Thursday, February 7th at 6:30 p.m.

k. Review Action Items- the action items from the last meeting were reviewed.

(Ms. Levison exited the meeting at 3:47 p.m.)

PERMITS

The following septic permits were reviewed and issued:

- 15 Candleberry Lane- D-Box
- 8 Willow Road- Upgrade (Presby)
- 53 Park Lane- D-Box

Ms. Flynn advised that she is waiting for supplemental documentation from the remaining waste haulers who have submitted applications. She also advised the Board Members of concerns expressed by a Turner Lane resident who is having difficulty finding a hauler who will come down his street. The members indicated that do not believe this problem is a result of the regulations, but of the physical limitations of Turner Lane.

APPROVAL OF MINUTES-

Mr. Philippou made the motion to approve the draft minutes of December 11, 2018, as amended, and the draft minutes of December 18, 2018, as submitted; Ms. McCarthy seconded. The vote was unanimous.

ITEMS FOR THE NEXT AGENDA- Items for the next agenda were discussed.

ADJOURNMENT- Ms. McCarthy moved to adjourn the meeting at 3:57 p.m.; Mr. Philippou seconded. The vote was unanimous.

Respectfully submitted,

Alison Flynn, Clerk

Documents Referenced:

- Agenda
- Mr. Grossman's comparison chart of the 8 Willow Road bids
- The Harvard Press invoice of December 24, 2018
- Spreadsheet of upcoming events & due dates
- Ms. Thomsen's summary of progress
- Draft minutes of 12/11/18 & 12/18/18
- Septic permits for 15 Candleberry Lane, 8 Willow Road, and 53 Park Lane