

Harvard Board of Health Meeting Minutes
Zoom Meeting
November 17, 2023
Approved: November 29, 2023

Board of Health Members present: Libby Levison; Sharon McCarthy; Chris Mitchell.

Others Attending: Alison Flynn, Board of Health Clerk.

CALL MEETING TO ORDER

Ms. McCarthy called the meeting to order at approximately 4:02 p.m. Ms. Flynn provided remote meeting instructions before leaving the meeting.

PUBLIC COMMENT

None.

OLD BUSINESS

Prepare answers to FY25 budget questions (due to Finance Director by 9am on 11/27/23)

The Board of Health Members considered Ms. McCarthy and Mr. Mitchell's comments on Ms. Levison's draft Answers. Ms. Levison agreed to revise the Answers consistent with the discussion and recirculate them for final approval. Ms. Levison suggested the BOH Members also reach out to Select Board Members to gain support for their request for additional hours for the Administrative Assistant. Mr. Mitchell indicated that he will be speaking with Mr. Maiore to discuss stable permit fees and the additional hours request next week. Ms. Levison indicated that she spoke to Ms. Minar about the request. Ms. McCarthy volunteered to reach out to Ms. McBee. Ms. Levison indicated she will consider reaching out to Mr. Oliver.

Mr. Mitchell made a motion to accept the Answers once edited and polished; Ms. Levison seconded. All were in favor by roll call vote.

ADJOURNMENT

Mr. Mitchell made a motion to adjourn at 5:53 pm; Ms. Levison seconded. All were in favor by roll call vote.

Respectfully submitted,

Alison Flynn, Clerk

Documents Referenced:

- Agenda
- Draft Answers to FY24 Budget Questions