

**Harvard Board of Health Meeting Minutes**  
**Tuesday, July 26, 2016**  
**Town Hall**

*Board Members present: Sharon McCarthy; Thomas Philippou, Libby Levison  
Ms. McCarthy called this meeting to order at 7:02 p.m.*

*Also in attendance - Joyce Vassallo, 104 Still River Road.*

*Ms. Vassallo attended the meeting to discuss her property at 104 Still River Road. Ms. McCarthy let the property owner know she was welcome to provide the BoH with information but no decision would be made without input from Mr. Grossman who was unable to attend the meeting.*

*Ms. Vassallo provided much material and documentation, including real estate marketing material from the time she purchased the property.*

**Discussion** – *BoH members and Ms. Vassallo discussed the history of the property, the existing three bedroom was partially renovated as a one bedroom with the intent to add 2 additional bedrooms. Currently the home remains one bedroom but recognized as having an approved septic capacity of 2 bedrooms (decision based on previous Board's decision of May 26<sup>th</sup>, 2015). The homeowners concern is that since the property had formerly been a three bedroom residence, they would like to advertise it as such to maximize the resale value without risking misrepresentation. Ms. Gallagher provided real estate marketing material as well as the Harvard Assessor's property record card. Board members pointed out there is no record of a submission of valid permits and plans or any other tangible documentation. Ms. Vassallo continued to discuss her history in the home regarding renovations as well as the previous owners she has reached out to in an effort to locate documentation. Throughout the history of this property, the Board has always asked for additional information, such as engineered plans in order to render a proper decision. This requested information has yet to be presented. The Board thanked Ms. Gallagher for her input and let her know they would take it into consideration. Ms. McCarthy let Ms. Vassallo know she would receive a letter from the Board once a decision had been reached.*

**Permits** – *Ms. Levison made a motion to defer reviewing permits until Mr. Grossman's return at the following meeting. Ms. McCarthy seconded the motion. All agreed.*

**Meeting Minutes** – *Ms. McCarthy made a motion to defer review of meeting minutes to the following meeting. Mr. Philippou seconded. All agreed.*

**Meeting Adjournment** – 8:45 pm