

**Harvard Board of Health Meeting Minutes**  
**Tuesday, December 13, 2016**  
**Town Hall**

*Board Members present:* Tom Philippou, Libby Levison, Sharon McCarthy; Chair  
*Attending:* Amy McDougal, Town Clerk, Laura Vilain, Harvard Press reporter

*Ms. McCarthy called meeting to order at 2:05 p.m.*

**NEW BUSINESS**

**Discussion - ABC Cesspool**

Mr. Grossman informed the board of inadequate Title 5 inspection reports from ABC Cesspool for several properties including the following locations: 56 Old Mill Rd., Littleton Rd., East Bare Hill Rd, and Jacob Gates Rd. Mr. Philippou moved "To temporarily rescind ABC Cesspool's permit to work in Harvard." Ms. Levison seconded; vote, aye, unanimous. Letter to be sent asking company to appear at next BOH meeting.

**Discussion - Trash Hauler Fees**

Permit fee letters to trash haulers due out January 2017. Ms. Levison volunteered to get letters sent out.

**Discussion - Burial Agent**

Ms Levison moved "Amy McDougal, as Town Clerk, shall be the burial agent for the Harvard Board of Health." Mr. Philippou seconded; vote, aye, unanimous.

**Discussion - Draft Charter Language**

Draft language for BOH responsibilities for the town charter discussed. Ms McCarthy submitted draft language to the commission as a place holder. BOH to review and revise this draft language.

**OLD BUSINESS**

95 Old Mill Rd – No further information from Tim Bragan. Ms. McCarthy to follow-up with letter to Mr. Bragan to request action.

56 Old Mill Rd – No update

Gross alpha in town well – No response to BOH request to have well re-tested. Ms. McCarthy to follow-up with letter to Mr. Bragan to request action.

Budget Update – Ms. McCarthy reported that Chair of FinCom verbally approved the idea of a clerk position that is 19 hours to be shared between Land Use Boards. Break down of hours is 15 for BOH and 4 for Planning Board & ZBA. Ms. McCarthy reported that costs for Minuteman Services is based on population and is revised when there is a new census. She also reported on services provided to Harvard Seniors. (Detailed information can be found in Minuteman Services Annual Report.)

MAHB update – Ms. Levison reported on November 12, 2016 annual meeting. Winter preparedness was discussed and Ms. Levison agreed to talk to Council on Aging to see if they would like information on this topic

Science Fair – Mr. Clark emailed BOH indicating teachers are soliciting interested students for a project on the drought.

NABH – Ms. Levison moved “The Quarterly Invoice from Nashoba Associated Boards of Health be paid.” Mr. Philippou seconded; vote, aye, unanimous.

Computer issues – Ms. Levison agreed to pursue having a consultant fix numerous problems with computer and file structure. She will also ask the former BOH clerk for a time to review files on computer.

## **PERMITS**

64 Littleton Road – on hold pending further information from owner.

## **Minutes**

Mr. Philippou move to accept, as amended, minutes for September 27, 2016. Ms. Levison seconded; vote, aye, unanimous. Mr. Philippou move to accept, as amended, minutes for November 29, 2016. Ms. Levison seconded; vote, aye, unanimous.

## **Adjournment**

Mr. Philippou moved to adjourn the meeting at 4:20 p.m. Ms. Levison seconded; voted, aye, unanimous.

The next scheduled board meeting is Tuesday, January 10, 2017 at 2pm.

*Respectfully submitted,  
Sharon McCarthy, Chair*

