

Minutes of the Harvard Broadband Committee Meeting September 30, 2016 (Volunteer Government Room)

Committee member Attendees:

- Noyan Kinayman (Chair)
- Olivier Beauchemin
- Chris Roy
- Jim Dowson (Secretary)

A quorum was met, having 4 of the required members in attendance. Matt Caulfield was absent.

No members of the public were in attendance

The Meeting was called to order at 8:30 pm

The Agenda was briefly reviewed.

The minutes of the September 23rd and September 26th meetings were approved, without objection. (Motion by Chris Roy, seconded by Olivier Beauchemin).

Reports from Committee Members:

- Olivier: Received data from Princeton MLP Project (will post to Google Drive).
- Chris: Attended seminar on pole requirements.

The team collaborated on Frequently Asked Questions for the web site, and for handouts.

Approval of the FAQs (subject to minor correction in formatting), moved by Olivier Beauchemin, seconded by Chris Roy; approved unanimously.

The next meetings will be held:

- Friday, October 14th, 2016 at 8:00 pm

Outstanding Action Items

- What are the needs of the Schools? Speak to the Superintendent (?)
- Convert approved survey questions to Survey Monkey (Olivier/Jim)
- What are the needs of the Town; speak to Tim Bragan (?)

Meeting adjourned at 11:08 pm (Moved by Chris Roy, seconded by Olivier Beauchemin; approved without objection by a quorum).

Respectfully submitted, Jim Dowson

APPROVED by unanimous vote at October 14, 2016 HBBC meeting.