

Minutes of the Harvard Broadband Committee Meeting January 12, 2017 (Volunteer Government Room)

Committee member Attendees:

- Noyan Kinayman (Chair)
- Olivier Beauchemin
- Maribeth Marcello
- Christopher Roy
- Jim Dowson (Secretary)

A quorum was met, having 5 of the required members in attendance. Matt Caulfield was absent.

Other Attendees:

- Bill Codner (ex-National Grid); Chris provided an introduction of his background. There is a 288-count (originally) dark fiber that runs through Harvard. 144 were leased to AT&T. The fiber optic cable is in the top 1/3 of the poles, and is now owned by American Tower.

The Meeting was called to order at 7:42 pm.

The Agenda was briefly reviewed.

The minutes of the January 7, 2017 meeting were approved unanimously, without objection. Motion made by Olivier Beauchemin, and seconded by Maribeth Marcello.

Reports from Committee Members

Maribeth Marcello met with Tim Bragan (Town Administrator) to discuss the Town's internet service sourcing; no details were available. Tim and Maribeth discussed potential available space for the MLP's network core infrastructure; further investigation is required. 'Data center in a box' solutions would require a vote of approval. Maribeth also met with Bromfield's IT administrator (Chris Boyle). The school currently pays \$25,000/year for a 300Mbps up/down, and they will be upgrading to 1Gb for a nominal increase (\$40/mo). There was some discussion of the inaccessibility of the school's wiring closet, and there may be an opportunity for significant cost savings for the school. The procurement process was also captured by Maribeth.

Olivier Beauchemin has completed the MLP survey in SurveyMonkey; assistance is needed to determine the contacts. Action added to Asana.

The Committee collaborated on the Internet needs survey. Christopher Roy shared Concord's pricing model. (200 @ \$90, 100 @ \$75, 50 @ \$65, 25 @ \$50 - \$150 installation fee, 2 year commitment). Concord currently has 640/8000 households that use the service (13% adoption, without promotion). The eventual target is 30%.

Motion made by Maribeth Marcello, and seconded by Christopher Roy to have Jim Dowson finalize the survey for final review, and to draft announcement language. The motion was approved unanimously, without objection.

Noyan Kinayman requested Committee review of the GIS data (added to Asana).

The next meetings will be held:

- Thursday, January 26th, 2017 at 7:30 pm (Volunteer Government Room)
- Friday, February 3rd, 2017 at 7:30 pm (Volunteer Government Room)
- Tuesday, February 7th, 2017 – Board of Selectmen update by the Committee

Outstanding Action Items

- Moved to Asana

Meeting adjourned at 10:07pm. Motion made by Olivier Beauchemin, and seconded by Maribeth Marcello. The motion was approved unanimously, without objection.

Respectfully submitted, Jim Dowson

APPROVED by majority vote at January 26, 2017 HBBC meeting.