

Minutes of the Harvard Broadband Committee Meeting January 26, 2017 (Volunteer Government Room)

Committee member Attendees:

- Noyan Kinayman (Chair)
- Olivier Beauchemin
- Maribeth Marcello
- Matt Caulfield
- Jim Dowson (Secretary)

A quorum was met, having 5 of the required members in attendance. Christopher Roy was absent.

Other Attendees:

- Robert Vinci

The Meeting was called to order at 7:44 pm.

The Agenda was briefly reviewed.

The minutes of the January 12, 2017 meeting were approved, without objection. Motion made by Olivier Beauchemin, and seconded by Maribeth Marcello. Matt Caulfield abstained due to his absence.

Reports from Committee Members

Jim Dowson reviewed the current Internet Needs Survey (SurveyMonkey) results. The survey will remain open until midnight January 31.

The team reviewed a draft list of accomplishments for a report to the Board of Selectmen. Motion made by Maribeth Marcello, and seconded by Matt Caulfield to have Jim Dowson finalize the draft per the outline developed by the team.

Noyan Kinayman review the current state of the GIS data, and requested further input from the team.

The next meetings will be held:

- Tuesday, February 7th, 2017 – Board of Selectmen update by the Committee

Outstanding Action Items

- Moved to Asana

Meeting adjourned at 10:10pm. Motion made by Maribeth Marcello, and seconded by Olivier Beauchemin. The motion was approved unanimously, without objection.

Respectfully submitted, Jim Dowson

APPROVED by unanimous vote at February 3, 2017 HBBC meeting.