

Harvard, MA CPIC Meeting Minutes  
June 12th, 2017  
Town Hall--Volunteer Room

Present: Debbie Ricci, SusanMary Redinger, John Seeley, Alice von Loesecke, Teresa Jardon, Tim Bragan (arrived 8:30), David Nalchajian (arrived 8:36)

Debbie called the meeting to order at 8:17AM.

**Minutes:**

Minutes of the 5/8 meeting were amended. **VOTE** to approve as amended 5/0. Minutes of the 5/22 meeting were amended. **VOTE** to approve as amended 5/0.

**Public Commentary:** None.

**Special Town Meeting:**

The meeting is scheduled for tomorrow night, June 13 at 7PM. Tim distributed a copy of the Warrant articles. \$1,405,435 is planned to be transferred to the Capital Stabilization and Investment Fund. Debbie emphasized the purpose of keeping this relatively large amount is not to help pay down future debt of the elementary school building if approved by voters, but to provide a source of funding for the existing pipeline of capital projects over the next five years. Debbie emailed all committee members the updated 5 year plan reflecting this amount. SusanMary alerted the committee it included \$300,000 income from the Devens/Shaw Trust that the School Committee had not discussed or voted on. Debbie Ricci noted that the information regarding the Devens funding had come from Dr. Dwight and the funding is included in the 5-year plan.

**Hildreth Elementary School Building Project:**

The HES Building Committee voted 9 – 1 in favor of the new construction option as the best long term elementary school solution for the Town. John researched the MSBA website and developed the attached chart that shows the most recent MSBA-involved new elementary school construction projects of similar square feet and/or school enrollment at the schematic design stage. While our project is earlier than that, we need to be sensitive to the \$654 cost per square foot—higher than the other towns' projects except Needham.

**Letters from Residents:**

We received letters regarding the school building costs from Worth Robbins and Robin Foley. The committee members thanked both for taking the time to share their thoughts. Regarding Ms. Foley's letter, we will inform her that many of her questions were based on the Harvard Press article and were addressed at the BOS meeting on June 6. Debbie will let her know to watch this meeting on You Tube, and if her questions are still not answered,

she may attend our next CPIC meeting...unfortunately not scheduled until August 28 given our summer hiatus.

### **Review of CPIC Policies and Procedures:**

All members reviewed the committee's policies and procedures and did not see anything that needed to be updated. SusanMary moved and Teresa seconded that we make no changes this year. **VOTE** to approve 5/0.

We may suggest an earlier than usual (September) review of capital requests with all major boards/committees to secure their perspective and help clarify Town priorities.

### **Updates:**

The Charter Commission may have one potential change that would impact our work timing—complete the capital project recommendation by mid-January rather than early-February. Our desire to secure earlier input on capital projects noted above could provide a good “trial run” of a process that would lead to an earlier conclusion of our recommendations.

SusanMary met with the Energy Advisory Committee to discuss school repair projects in advance of the school's submission of their capital project requests.

Alice will send the Fire Pond letter after the STM tomorrow so she can reflect accurate funding source and timing. There is an article at the STM to change the source of funding from debt to the Capital Stabilization and Investment fund.

### **Other:**

Alice and John will meet on June 21 to review and revise the CPIC project rating criteria and worksheet. They plan to send their proposed changes to committee members to review during the summer break.

### **New Officers:**

This was Debbie's last meeting on the committee—SusanMary and others on the committee provided glowing compliments and praise of Debbie's leadership over the years and how much she will be missed. John Seeley reluctantly agreed to be Acting Chair of CPIC until September 1, and Teresa agreed to serve as Clerk of the committee. Both positions were approved by a **VOTE** to approve 5/0. The BOS will need to appoint a replacement for Debbie's vacant position soon.

### **Next Meeting Dates:**

Given the summer hiatus, our next meeting is scheduled for August 28 at 8:15AM. We expect to review the Conservation Commission's request (due August 15) at that meeting. Dave will forward their request to us as soon as he receives it.

The meeting was adjourned at 9:38AM.

Respectfully submitted,

John W. Seeley

## Estimated Construction & Total Project Cost Data at Schematic Design

Most Recently Built New Elementary Schools in Massachusetts of comparable enrollment and/or size to Harvard's proposed project

Town/Date	Enrollment	Square Ft.	Total Cost	\$s/Sq. Ft.	\$s/Student
Harvard	438	78,000	\$51MM	654	\$116,000
Bourne- 11/16	460	72,680	\$39,910M	549	\$86,740
Needham- 7/16	430	90,702	\$65,907M	727	\$153,272
Narragansett- 11/15	580	92,735	\$47,563M	513	\$82,005
Hopkinton- 9/15	395	83,256	\$45,629M	548	\$115,516
New Bedford- 8/15	400	74,056	\$36,747M	496	\$91,867

Source: The information and data contained in this spreadsheet, for construction projects starting January 2014, is based on the MSBA's review of construction cost estimates, contracts and other documentation provided by cities, towns, and regional school districts. This information and data is intended for informational purposes only. The data may have changed based on actual construction bids or contract amendments, for example, and the MSBA shall have no responsibility or duty to update any of the information contained in this spreadsheet. Please contact the Districts for the most current information. The MSBA hereby disclaims any and all liability and responsibility that may arise in connection with the information contained in this spreadsheet. This spreadsheet may include a preliminary review of scope exclusions but all costs identified are subject to review and audit by the MSBA and may not be eligible for reimbursement by the MSBA.