

Capital Planning and Investment Committee Minutes

November 17, 2016 Town Hall Meeting Room

Members present: Debbie Ricci, Teresa Jardon, Alice von Loesecke, Pat Wenger, Linda Dwight
Guests: Tim Bragan, Mark Force, Peter Rowe, Mary Traphagan, and Susan Mary Redinger for the Schools; Brian Smith for HEAC

Meeting called to order at 7:05 pm.

Minutes of 11/7/2016 reviewed and unanimously approved as amended for minor corrections.

There was no public comment. Meeting recorded by a reporter from the Harvard Press.

HEAC

Background was provided on Green Community grants, which are funded through the reusable energy surcharge on utility bills. Harvard received \$250K in grants in the past. Previous projects (2009 lighting upgrade) had a 2-yr energy payback. Current requests are more expensive and have 20-25 year paybacks, so replacement parts will be needed before the energy payback is reached.

The FY18 lighting upgrade request will be done only if a grant is received. HEAC will split the project into parts and request a grant of between \$110-200K. The request for reprogramming the HVAC controls and repair/replacement of additional parts will be included in the grant request. CPIC requested that HEAC communicate back to the committee the exact work to be requested.

Schools

Additional information was provided to supplement the full written replies to CPIC questions:

- The Shaw Trust is at its lowest level in many years. The schools typically receive about \$50K annually; other income goes to the library and other organizations.
- HES building project update - the architect will be hired by mid-December; public meetings for design options will be held in the summer and fall of 2017; quotes will be ready for an annual town meeting vote in 2018.
- Middle school ramp requires a structural engineer review to determine repair or replace. Mark will ask the architect for a cost estimate for the study (est. at \$30K). CPIC asked that the request of \$150K be separated into a request of \$30K for an engineering design and the remainder for the cost of repairs or replacement.
- The science labs that have not been upgraded will have more room, be more efficient, and be fully ADA accessible after the requested upgrade. The previous HVAC repairs corrected venting problems that had prevented some experiments.
- Door locks will be quoted by a vendor on the State bid list. The ~\$1,000 per door expense includes \$625 for each lock plus labor at prevailing wage.
- CPIC did an initial review of FY19-22 projects.

Updates

- ADA compliance decision for the Old Library is still pending. The cost and estimated completion date for a study to provide a detailed construction quote for the recommended option and additional repairs that may be triggered has been requested by the BOS.
- Questions for Park & Rec are due.

A motion to adjourn was unanimously approved. Meeting adjourned at 9:25pm.

Respectfully submitted,
Alice von Loesecke