

# TOWN OF HARVARD

## Capital Planning and Investment Committee

### Minutes

**Meeting Date:** February 7, 2017      **Meeting Place:** Town Hall

**Members Present:** Debbie Ricci, Heidi Frank, Teresa Jardon, Alice von Loesecke, Patty Wenger, Tim Bragan, David Nalchajian

**Meeting Time:** 7:34 AM

Minutes of January 25<sup>th</sup> were reviewed and approved as amended.

There was no public comment.

#### Review/Updates of Capital Plan

- Fire Ponds project will now be funded up to \$100,000 for two years starting in FY18, sunset date of June 30, 2019. \$50,000 has been taken out of the FY19 fire pond line. We will request an updated report on the fire pond project to be presented to us no later than October 1<sup>st</sup>, 2017.
- Bromfield school locks classroom and non classroom doors will be funded at \$84,000 for FY18. HES school locks will be reviewed by MSBA to see if reuse is a possibility if the school is renovated. We will have more information on this in the fall in time for Special Town Meeting. \$60,000 has been put in for FY19 for all available locks at HES for now.
- Old Library Access amount of up to \$55,000 in FY18 is for full ADA compliance.

Alice moved that we recommend the following capital projects for FY18:

- \$40,598 fire alarm system upgrade
- Up to \$100,000 fire pond project
- \$182,000 dump truck with plow
- \$288,500 ambulance
- \$28,000 stretcher
- \$55,000 old library access back entry
- \$20,000 old library front entrance study
- \$54,257 debt payment vehicles
- \$21,788 water debt payment
- \$84,000 Bromfield school locks
- Up to \$175,000 Bromfield science room
- \$20,000 middle school bathrooms
- \$30,000 middle school ramp study/design

Heidi seconded motion and it was approved 5-0

Alice moved to support Devens school funding of \$175,000 for a Bromfield science room and \$20,000 for the middle school bathroom renovations. Also supported is HVAC equipment upgrade for \$75,000 and HEAC interior lighting upgrade for \$110,000. Teresa seconded the motion and it was approved 5-0.

#### Capital Fund Projections

Various options with different Free Cash amounts and debt funding vs. no debt funding were looked at and discussed. Alice moved to recommend utilization of BANS for short term debt in the amount of \$457,000 for the following Capital items:

- Dump truck with plow at \$182,000

- Fire ponds at \$100,000

- Bromfield science room at \$175,000

Patty seconded the motion and it was approved 5-0

Alice moved to recommend funding of \$288,500 for the ambulance and \$28,000 for the ambulance stretcher come out of Ambulance Receipts Reserved Account. Patty seconded the motion and it was approved 5-0.

Alice moved that we recommend all other items from FY18 identified as CSF on Capital Plan be funded from CSF. Patty seconded the motion and it was approved 5-0.

CPIC materials for ATM book edited.

Teresa and Heidi leave meeting at 9:42 AM

CPIC materials for ATM book edited.

Meeting adjourned at 10:20 AM

Respectfully submitted by Heidi Frank