

# Capital Planning and Investment Committee

**November 3, 2022**

Pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency and signed into law on July 15, 2022, this meeting was conducted via remote participation.

*Voting Members Present:*

Chair Nate Finch, Vice Chair Sharlene Cronin, Jeffrey Lin, Eric Ward, Don Ludwig

*Also Present:*

Tim Kilhart (DPW Director), Jared Mullane (Finance Director), Tim Bragan (Town Administrator) Debbie Thompson (COA Director), Marie Sobalvarro (Assist. Town Administrator) David Fay (HEAC)

Meeting called to order by Chair Nate Finch at 9:22, and no public commentary was provided.

- 1) Discussion of New Senior Center Solar Project
  - a) Discussion of system sizing and National Grid timing. due to the ideal format of the roof and orientation, optimal for solar amongst town buildings - larger system makes the most sense
  - b) Excess generation from COA may apply to other buildings via net metering per David Fay
  - c) Battery component not considered as part of this project
  - d) Review of submitted questions and answers.
- 2) Discussion of the DPW Road Maintenance Request
  - a) Discussion of need for additional funding to complete Ayer Road design due to design studies of Gebo Lane and other additional work required by the Select Board.
  - b) Total amendment \$240k available in DPW Budget, \$40k available from DPW budget, request amount of \$200k.
  - c) Review of submitted questions and answers.
- 3) Discussion of DPW Mack Truck Request
  - a) Discussion of fleet age and rationale for replacement, replacement schedule for future trucks
  - b) Review of submitted questions and answers.
- 4) Discussion of DPW Garage Design Request
  - a) Request brought forward by Tim Bragan due to the deteriorating condition of the building and the potential for requiring additional substantial repairs prior to replacement.
  - b) Tim Bragan notes that by the time this design is complete, substantial debt will have fallen off for construction
  - c) Review of submitted questions and answers.
- 5) Discussion of Town Hall Phone System
  - a) Review of submitted questions and answers.
  - b) Discussion of need for project and competing deployment modalities (Headset via computer vs desk handsets, hosted vs on-premise)
- 6) Discussion of Future meetings
  - a) Discussion of whether to include the PSB Solar Installation project in future meetings as submitted for FY24 and has not been formally withdrawn/deferred. Decision to defer to requesting authority (Chief Babu).
  - b) Prior Meeting minutes

- c) Questions to be submitted to Tim Bragan ny Tuesday

Meeting Adjourned at 10:31 by unanimous consent.

Documents Referenced:

- CPIC Request forms

- Schedule of future meetings