

HARVARD CHARTER COMMISSION

May 5, 2016 Minutes
Hilderth House, Harvard MA

7:00 PM.....Meeting called to order by Chair, Paul Cohen

Commissioners present: Paul Cohen, Cindy Russo, Sharon McCarthy, Charles Redinger, Peter Warren, George McKenna, Stephanie Opalka, Rick Maiore. absent: Ron Ostberg.

Minutes of April 19, 2016 approved as amended.

Worth Robbins. a presentation by Worth Robbins (Harvard Matters) stressed capability to provide direct support to the commission, for remote access by public through “ Go to Meeting“,

Gave examples of audio and video access on a real time basis. Also offered assistance to the commission in identifying and defining survey programs such as Survey Monkey.

Public Hearing.. A CC meeting for 6:30 PM on Wednesday, May 25th will be posted in advance of the public hearing to review its format and preparations.

Action Items..

Consider This: First draft by George McKenna, to be reviewed with Stephanie Opalka to appear in 5/20 issue of the Harvard Press.

All Boards: Discussed value of attending and involving CC in all boards meeting. Tabled for now.

PH Publicity: Charles Redinger to create a town common notice of the public hearing.

Town website: Stephanie Opalka to find out how to get CC on town website.

Google.com: Worth Robbins offered to give the chair a template via oogle.com for the Groton Charter which could be used to adapt to Harvard current structure. Chair deferred at this time.

Collins Center: Peter Warren to contact Mike Ward.

Groton Charter: Invite John Geiger to address CC on 6/16 Sharon McCarthy.

Support: Erin Baker will be available for clerical support, currently provides same to the Board of Health, Sharhon McCarthy will contact.

Discussion. Consultants could be useful, factors to be considered: cost, timing and type of consulting most effective. Advice from experiences of other towns such as Groton, Concord, Acton, Hopkinton and Auburn.

Discussion. Organizing task oriented sub groups. Issues identified were
1/ the charge to the sub-groups and
2/ using a standard template to allow other sub groups to access
information and/or data which would interface with the other sub group charges.

Discussion. Setting up a format/schedule to meet with current town officials and employees. To be done at a later date.

Next regular meeting after the 5/25 public hearing will be on Thursday, June 16, 2016 at 7PM, location to be determined and notified by the clerk.

Meeting adjourned at 8:40 PM

Rick Maiore (Temporary Recorder)