

**Harvard Commission on Disabilities  
Meeting Minutes 2/28/24**

**Zoom Meeting**

**Meeting ID: 886 3776 4489 Passcode: 474020**

**Called to Order at 7:00pm by Toni Spacciapoli**

**Present:** Toni Spacciapoli, Davida Bagatelle, Laura Sullivan, Kate Medigan

**Liaison:** Charles Oliver

**Approval of January 17, 2024 Meeting Minutes**

**Old Business**

- Report from the Select Board liaison: No new information
- Parks and Recreation Commission has been awarded funding by Massachusetts Office on Disability for beach renovations and accessible equipment purchases.
- Update Commission on Disabilities landing page:
  - Davida Bagatelle presented logo options and suggested other ideas for creating logos, i.e., enlisting students to contribute designs
  - Drop down menu links under Local Programs, Resources for Individuals and Families, and Accessibility. Discussed subcategory titles for quick access.
  - Discussed possible links that have a connection with the School Department's special education programming.
- A representative from the Harvard Public Schools Administration will attend CoD meeting in March regarding completed corrective action items identified in the ADA self-evaluation plan.

**New Business**

- The Town's July 4th Committee approached the Commission on Disabilities for assistance with a grant application to the Massachusetts Cultural Council. In particular, they would like to know if the Commission is able to provide an assessment on the accessibility of the field events, if the Commission has suggestions for making the field activities accessible, or are they required to make the activities accessible? They are looking for the Commission's input on accessibility for various July 4th events. Discussion around accessibility options. Consensus is to provide them with advice.
- Town Administration provided an update on ongoing ADA Self-evaluation progress.
- Recent and upcoming webinars and trainings
  - MOD Community Access Monitor Training for members of the Commission.
  - Davida Bagatelle shared: an upcoming book discussion, **Disability Visibility**, at the Unitarian Fellowship Hall, transportation survey regarding disability accessibility, and workshop on design inclusivity for architects.
- Other:
  - Addition of "Action Items" bullet at end of Meeting Minutes document
  - Eventually add CoD logo after our signatures on our 01451 email
  - Notification of term limits for the Commission on Disabilities members

**Action Items**

1. Contribute logo ideas/visuals for landing page

2. Davida Bagatelle will enlist the schools to invite students to create a logo
3. Generate ideas for subcategory titles under the Local Programs, Resources for Individuals and Families, and Accessibility drop down on landing page.
4. Toni Spacciapoli will reach out to the Commission on Disabilities in the Town of Sudbury to discuss their relationship with Sudbury SEPAC and the Special Education Department.
5. Toni Spacciapoli will send an email to Julie Doucet with subcategory titles on the landing page.
6. Laura Sullivan will contact the July 4th Committee to inquire more information about activities and relay information to the Commission.

**Next Tentative Meeting Date: 3/20/24 at 7:00 PM**

**ADJOURNMENT- Motion to adjourn at 8:20 PM**

**Respectfully submitted,**

**Toni Spacciapoli, Commission Secretary**