

**Community Preservation Committee**  
**November 21, 2018**

**Volunteers Room, Harvard Town Hall**

Attendees: John Lee, Beth Williams, Didi Chadran, Erin McBee, John Mark Walker, Fran Nickerson

Absent: Jo Ward, Pam Marston, Doug Thornton

Guests: Marie Sobalvarro, Assistant Town Administrator, Lucy Wallace, Select Board Member, for Old Library Roof Restoration Application, and Manny Lindo, Harvard Historic Commission

The meeting convened at 7:34 PM.

Minutes from October 17, 2018 meeting were approved, as amended.

1. Clarification on 2018 Grant Applications Received

- a. Old Library Roof Restoration Application from Select Board was overlooked by Didi and not included in last month's packet of application. Application was received in time and should be considered.
- b. Corrected request amount for Bromfield Stone Wall should be \$89,200.
- c. Status of Bromfield Turf Project Application – original artificial turf proposal has been rescinded. Still wish to continue with Turf project. Will re-present.

2. Grant Applicant Guests:

- a. Marie Sobalvarro, Assistant Town Administrator, and Lucy Wallace, Select Board Member, for Old Library Roof Restoration Application presented their case toward CPC funding a portion of the Old Library Roof Restoration project and updated us to the status of the front entrance work approved at prior Town Meeting. The roof was installed in the late 1800's and needs to be replaced. Chipped slate tiles were replaced in the summer of 2017, but the roof is still leaking causing interior paint to peel. Copper flashing and gutter are not tight and the material under the slate tiles has dried out. This building is a Town responsibility. Total project has been estimated at approximately \$350,000-\$400,000. The work on the front entrance should be starting the week of November 26<sup>th</sup> or so.
- b. Manny Lindo, Harvard Historic Commission discussed the Bromfield Stone Wall application request for \$89,200. This section of wall spans from the Old Bromfield driveway to Pond Road. The proposal is to increase the width of the entrance to the Old Bromfield building to allow emergency vehicles to make an easier access to the site. Also, proposal was discussed to allow a cut in the wall at the Pond Road end to allow foot traffic access to the crosswalk to the Elementary School. With these proposed changes, fewer materials would be needed and costs might come in cheaper. Discussion was held regarding the

sidewalk proposals. Manny will check with Chris Ryan at Town Hall regarding where the Town stands on the sidewalk plan as this might affect wall placement.

3. Public Comment - None

4. Treasurer's Update

- a. 11/15/18 CPA Trust Fund Distribution: \$43,037, proposed. John Lee presented FY20 draft Unreserved Fund Balance as \$324,519.00

5. 2018 CPC Grant Application Submissions, revised

a. Pond Road Tree Replacement	\$ 10,000	Open Space
b. Boat Rental Kiosk	15,000	Open Space
c. Preservation of Town Documents	25,635	Historic
d. Affordable Housing Funds	46,268	Affordable Housing
e. Bromfield LAX Field Reseeding	125,000	Open Space
f. Town Conservation Fund	200,000	Open Space
g. Bromfield Stone Wall	89,200	Historic
h. Old Library Roof Restoration	100,000	Historic

6. Review of Action Items

- a. John Mark Walker to draft a proto for CPC sponsorship banner/plaque. Estimated \$220.00 for a 10'x4' banner with printing. John Mark will have full estimates by the December meeting. John Lee will find samples on the CPA site used by other towns and forward to the Committee.
- b. Didi has updated the Town Clerk and CPA as to new representatives from Park & Rec and MAHT.
- c. Didi is working with Lisa A to obtain pictures of projects funded by CPC.

7. Meeting was adjourned at 9:16 PM.

Next Meeting is scheduled for December 19, 2018.