

# Community Preservation Committee

## February 22, 2017

Attendees: Didi Chadran, Beth Williams, Michelle Catalina, John Lee, Ron Ricci, Pam Marston

Guests: John Mark Walker

Absent: Jo Ward, Park & Rec representative

The meeting convened at 7:36 PM.

Minutes from January 25, 2017 meeting were approved.

1. Treasurer's Update: Estimated FY18 Unreserved fund balance of \$342,738.41, using estimated FY17 collections and estimated 15% State reimbursement. With current requests, estimated 10% FY18 appropriations and CPC expenses of 294,871.00, the estimated FY18 Unreserved Fund balance is \$202,679.91. No change from last month.
2. Deb Thomson's Resignation: Deb Thomson submitted her resignation. CPC currently looking for a replacement to fill her 1 year term. John Mark Walker has suggested an interest in this position. Will submit volunteer form to Town Hall for appointment by Selectmen and CPC committee at the next scheduled Selectmen's meeting.
3. Status Review of ATM Submission: John is working with Fred Aponte and Tim Bragan to determine funding sources for Annual Town Meeting warrant articles submissions.
4. Update on MAHT Funding Needs: Ron Ricci presented the Municipal Affordable Housing Trust financial picture regarding the Littleton Road property. Possible loss of funds.
5. CPC Vacancy and Town Caucus: Deb Thomson's resignation was too late for the position to be listed at Town Caucus. This position will be filled by appointment by the Board of Selectmen. Beth Williams and John Lee were nominated at Town Caucus for reelection on the ballot.
6. Harvard Representative to the CPA Legislative Action Committee: The Community Preservation Coalition asked that each community designate one representative to act as a liaison with the Coalition and their community to facilitate getting information disseminated towards future CPA legislation. Beth Williams volunteered and was approved for this position for Harvard's CPC.
7. Other Business:
  - a. Park & Rec Representative – None as of yet. CPC has been without one for 2 years now. Michelle Catalina will send a note to Park & Rec to try to get a representative.

- b. John Lee has suggested that during the May to August timeframe that CPC meets with the other committees (Conservation Commission, MAHT, Historic Commission, and Park & Rec) to discuss their long term planning and future funding needs. Ron Ricci suggested that the Selectmen should hold a meeting between CPC, CPIC, ConCom and Selectman to discuss long term funding planning.
- c. Historic Commission has approved Pam Marston to act as their project manager/overseer for the stone wall project.

Open Action Items:

Next CPC meeting scheduled for March 15, 2017.

Meeting was adjourned at 8:58 pm.