

## **Community Preservation Committee Minutes**

**Date: July 24, 2019**

**Time: 7:30 PM**

**Place: Hildreth House**

Attendees: Didi Chadran, Kristin Kelley-Munoz, Beth Williams, Jo Ward, John Lee

Absent: John Mark Walker, Pam Marston, Fran Nickerson, Doug Thornton

Meeting was convened at 7:32pm

1. Public Comment Period – No public comment
2. Review Minutes from 5/15/2019 Meeting – Minutes, as amended, were accepted by unanimous vote.
3. Treasurer's Report. We have started a new fiscal year. John Lee will be getting budget figures from Town Hall every month. John will distribute these figures to the Board, when received. John will start putting together our budget towards upcoming grant applications.
4. Proposal: Assign projects to CPC members for status tracking. It was decided that tracking of projects should fall under the umbrella of the group that sponsored it. The representative of each group on the CPC Board will be responsible for the tracking of project status.
5. Formation of a new Athletic Field Planning Subcommittee. This is a Subcommittee of the Parks & Recreation Committee. Dan Daley is the head of this subcommittee.
6. Other Business
  - Planning for Cross-Committee Discussions in 2019. CPC will start accepting grant applications on August 5, 2019, with a deadline of October 10, 2019. Didi will revise application for this year and get notices to Town Hall and local newspapers.
  - New Grantee Notification Letters
  - Mid-Year Project Status Letters
  - MCPPO Training: The Office of the Inspector General is offering The Massachusetts Certified Public Purchasing Official (MCPPO) Program on August 7, 2019 in Littleton. Members were notified of this local training.
  - Update on Initiative to Increase CPA Trust Funding Level. The House and Senate voted to pass the FY20 state budget – and after 12 years of legislative efforts, the Coalition is thrilled to report that the budget includes a permanent increase to the (Community Preservation Act) CPA Trust Fund. This increase

will bring in an additional \$36 million to the statewide CPA program every year—but it must first pass through Governor Baker’s desk for final approval. The Community Preservation Coalition is asking CPC members from across the state to call the Governor’s office this week and urge him to support the CPA legislation in the state budget.

- Update on CPC sign project – No update

7. Review of Action Items

- Didi will draft notification letters for this year’s article recipients.
- John Mark Walker will find vendor for CPC sign/banner for projects.
- Didi and John will work with Committees to schedule presentations for planning and grants.

8. Adjourn – Meeting was adjourned at 8:21.