

## **Community Preservation Committee**

### **Minutes**

**Date: September 23, 2020**

**Time: 7:30 PM**

**Place: Zoom Virtual Meeting**

**Attendees: Committee Members: Didi Chadran, Beth Williams, Fran Nickerson, Stacia Donahue, Doug Thornton, Michelle Catalina, Pam Marston, John Lee**

**Absent:**

**Guests: Jennifer Finch**

Meeting Convened at 7:31 pm

1. Roll Call, Sound Check were done. Preamble, Rules for Participation, and Reminder that meeting materials are available online and that this meeting is being recorded were read.
2. Public Comment Period - None
3. Review Minutes from 8/31/2020 Meeting - Minutes were unanimously approved as written.
4. Treasurer's Report - Coalition is reporting that the subsidy will be about 17.7%, first round distribution. Anticipate possibly higher. John is using 17% currently - possibly \$342,400.00 rough estimate unreserved. John has not yet submitted CPA dues. Will submit paperwork to Town Hall on September 24, 2020.
5. Follow-up Discussion of Warrant Article to Transfer \$20,000 from CPC Unreserved Account to Affordable Housing Reserve Account
  1. Current status (per Town Administrator, Town Counsel, MAHT, etc.) - Money should go to MAHT, per Mark Lanza's advice. Mark feels that MAHT's charter already covers rental assistance. Mark has recommended that the money be given to MAHT. Given that MAHT hasn't met this year, questions have been raised as to who will be the overseeing board. Bragan has appointed Debbie Thompson & Chris Ryan to administer, if approved. Pam Marston will meet with Bragan to discuss exactly how the warrant article is worded and what decisions have been made as to how the funds will be administered and by whom. Clarity is needed, prior to Town Meeting. Michelle Catalina will draft an email to Town Hall questioning status on warrant article. John, Didi & Fran will review.
  2. Awareness and Education
  3. Potential impact of Planning Board's Proposed Senior Housing Bylaw - Planning Board is still working on it. Comments are still coming in. Final wording due by next Tuesday. Handout at Town Meeting. Latest version on the Town website. Michelle Catalina had concerns regarding the zoning in this document.
  4. Pre-Meeting Prep
6. Window for Grant Applications
  - Timetable - Applications due October 22, 2020.
  - Updated Application Form - Julie has updated form.

- Public Notice in Harvard Press - Public notice will be in the September 24th Harvard Press.
- Memo to All Boards - Has been distributed by Town Hall

7. Other Business

Adjourn Meeting - Meeting adjourned at 8:43 pm.