

# Community Preservation Committee

## October 19, 2016

Attendees: Didi Chadran, Beth Williams, Jo Ward, Michelle Catalina, John Lee, Deb Thomson, Ron Ricci, Pam Marston

Guests: Liz Allard-Conservation Agent, Bruce Dolimount & Connie Larrabee-Harvard Council on Aging, Wyona Lynch McWhite-Park and Rec, Janet Vellante-Harvard Town Clerk

Absent: Park & Rec representative

The meeting convened at 7:10PM.

Minutes from September 25, 2016 meeting were approved.

### Application Presentations:

1. Conservation Commission – Liz Allard – Requesting \$100,000.00. To replenish its coffers to maintain funds to be at the ready to negotiate with sellers, rather than waiting until an annual town meeting and potentially missing out on the preservation of open spaces. Approximately \$55,000 currently left in Con Com funds towards future purchases. Nothing pending.
2. Town Clerk – Janet Vellante – Requesting \$24,752.00. Continuation of preservation of old Town records. Would be using same vendor (Kofile Technologies) as prior years. This preservation is required by the State. Michelle Catalina had met with Deb Ricci regarding whether CPC should be funding this or whether this was an annual Town budget item. It was determined that the proper funding source should be CPC.
3. Park and Recreation – Wyona Lynch McWhite – Requesting somewhere between \$80,000.00 - \$100,000.00. Continuation of the repair and rebuilding of the stone wall along Massachusetts Avenue towards Pond Road, for approximately 295 feet. Concern was voiced regarding possible sidewalks along Mass Avenue and the possible need for moving this wall. Michelle Catalina will look into the sidewalk issue. Questions were also raised as to what the actual cost would be. Wyona would get back to the committee on this issue. CPC requested a confirmation of amount needed via a professional written estimate.
4. Harvard Council on Aging – Connie Larrabee and Bruce Dolimount – Requesting \$700.00. Preparation and painting of the Hildreth House porch trim including columns, railings, gutters and downspouts not covered under the construction project.
5. Municipal Affordable Housing Trust – Ron Ricci – Requesting 10% as required. MAHT currently holding a \$1,000,000.00 mortgage on the Littleton Road, Poor Farm, property. Approximate carrying costs about \$50,000.00 a year. The sale of this property will probably result in a loss. Michelle Catalina raised some concerns regarding the use of CPC funds on the maintenance of this property. It was suggested that Ron check with Stu Saginor & Mark Lanza regarding use of CPC funds. Ron said that he would check with other MAHTF trustees.

Conservation Commission	\$100,000.00
Town Clerk	\$24,752.00
Park & Rec	\$80,000.00 - \$100,000.00
HCOA	\$700.00
MAHT (approximately 10%) used last yrs figures	\$26,100.00
Town Hall Project (approximate) (+-)	\$100,000.00
TOTAL \$ REQUEST/COMMITTED (+-)	331,552.00

Other Business:

1. Park and Rec representation. Wyona Lynch McWhite stated that we should have a representative in the near future. Park and Rec is working on this issue.

Open Action Items:

1. Didi to put notice in paper regarding Grant requests and submission dates.
2. John Lee to ask Stuart Saginor if the Coalition can model or otherwise assess the impact of a surcharge increase in Harvard to the full 3%.
3. Treasurer to send updates to the Committee.
4. John Lee to look into Historic reserve funding.
5. Michelle will research surcharge modeling.
6. Michelle will look into the sidewalk issue along Massachusetts Avenue and how this would affect the wall from the Bromfield driveway to Pond Road.
7. Ron Ricci to follow up with Town Counsel and Stuart Saginor regarding the proper usage of MAHT CPC funds.

Meeting was adjourned at 8:48 pm.