

## **Community Preservation Committee Minutes**

**Date: October 27, 2021**

**Time: 7:30 PM**

**Place: Zoom Virtual Meeting**

Members Present: Didi Chadran, Pam Marston, Beth Williams, Michelle Lauria, Doug Thornton, Jo Ward, Arielle Jennings, John Lee

Guests: Mannie Lindo – Harvard Historic Commission, Amanda LaRiviere – Harvard Press

Meeting was convened at 7:31 pm.

1. Roll Call, Sound Check were done. Preamble, Rules for Participation, and Reminder that meeting materials are available online and that this meeting is being recorded were read by Didi Chadran.
2. Public Comment Period – No Public Comment
3. Review Minutes from 9/22/2021 Meeting – John Lee asked for an extension to prepare these minutes for the November meeting. Extension was granted.
4. Treasurer's Report – John Lee reported that the estimates were the same as reported in September. State numbers are due within a week or so (estimated at 32% or so). John Lee just got the numbers from the Town. \$450,000.00 for distribution is estimated.
5. Update on FY23 Funding Applications Received to Date – 10 Applications received.

<b>Requesting Organization</b>	<b>Application/ Funding Title</b>	<b>Mass CPA Category</b>	<b>Requested Amount</b>	<b>Status</b>
Harvard Fire Department	Fire Reports Preservation	Historic Preservation	\$11,495.00	
Harvard Historic Commission	Shaker Herb House	Historic Preservation	\$58,500.00	
Parks & Recreation	Completion of Town Docks	Open Space & Conservation	\$25,000.00	
Parks & Recreation	Mooring/Raft Anchoring System	Open Space & Conservation	\$30,000.00	
Parks & Recreation	Safety Improvements to Harvard Parks & Playgrounds	Open Space & Conservation	\$36,000.00	
Open Space Committee	Community Harvest Project APR	Open Space & Conservation	\$100,000.00	

Open Space Committee	Still River Woods	Open Space & Conservation	\$50,000.00	
Harvard Town Hall	Civil War Tablet Restoration	Historic Preservation	\$11,774.50	
Town Hall	Preservation of Historic Documents	Historic Preservation	\$21,480.00	
Town Hall	Town Hall Debt	Historic Preservation	\$48,000.00 estimated	
MAHT	Affordable Housing	Affordable Housing	\$36,700.00 estimated	
CPC	CPC Expenses		\$2,500.00	
		<b>TOTAL:</b>	<b>\$439,749.50</b>	

6. Mannie Lindo Presentation on Shaker Herb House Funding Application – The Harvard Historic Commission (HHC) is seeking \$58,500.00 to repair and preserve the Shaker Herb House. The \$58,500.00 request covers the exterior work needed on this property. The Shaker Herb house is the only standing stone structure within the Shaker Village. This building is on the Commonwealth's historic registry. Acquired by town in 1997. In 2020, the Historic Commission put together a survey team. Findings – work hasn't been done in a decade. Exterior – stone needs to be repointed. Doors and windows need work. Interior – bricks are beginning to fail due to water penetration. Paint peeling. The total project cost is estimated at \$117,000.00. HHC will be seeking a grant application from Commonwealth for a match of the \$58,500 requested from CPC. HHC has no current plan for the reuse of the building. Hope to bring in basic electricity and lighting. It was suggested that HHC investigate private fundraising.
7. FY23 Applicant Presentation Schedule
  - a. November – Parks & Rec
  - b. December – Open Space, Marie Sobalvarro
8. CPC Members Status – No applications received for the current open position.
9. Other Business
10. Action Item Recap
  - a. John Lee to contact Chief Sicard and Peter Warren for clarity on Fire Department Application.
  - b. Didi will contact Jim Lee (Open Space) & Marie Sobalvarro
  - c. John Lee will prepare and distribute minutes from September 22, 2021 meeting.

- d. Michelle Lauria will contact Marissa Steele for Park & Rec Presentation to CPC.

11. Adjourn – 9:04 pm

Important Dates:

Next CPC Meeting – November 17, 2021

December 15, 2021 – December CPC Meeting

- Jan. 5 - Feb. 2, 2022: Finance Committee and Select Board budget review meetings
- Feb. 11, 2022: All financial warrant articles are due to the Town Administrator by noon.
- Mar. 1, 2022: Finance Committee budget and recommendations due.
- Mar. 15 and 22, 2022: Select Board budget review.
- Apr. 6, 2022: Finance Committee finalizes budget recommendations.
- Apr. 19, 2022: Budget book sent to print.
- May 14, 2022: Annual Town Meeting.