

**HARVARD CONSERVATION COMMISSION  
MINUTES OF MEETING  
JUNE 21, 2018  
APPROVED: AUGUST 2, 2018**

Vice Chair Don Ritchie called the meeting to order at 7:04pm in the Town Hall, 13 Ayer Road, under MGL Chapter 131 §40 Wetland Protection Act and Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw

**Members Present:** Don Ritchie, Wendy Sisson, Jaye Waldron, Joanne Ward, Jim Burns, Carl Sciple and Mark Shaw (Associate Member)

**Others Present:** Liz Allard (LUB Admin), Robert Capobianco, Tom Cotton (HCT), David Outman (HCT), Jim Lee (HCT), Peter Dorward (HCT), Steve Sears (Ross Associates), Jude Gauvin (GPR, Inc.), Denyse Cox, John Cox, Marty Green (Harvard Press) and Yohhan Kumarasinghe

**Executive Session**

Don Ritchie made a motion to go into Executive Session to discuss the possible purchase of real property, the public discussion of which could have detrimental effects on the negotiating position, only to return to the public meeting once completed. Jaye Waldron seconded the motion. A roll call vote was taken: Wendy Sisson, aye; Jaye Waldron, aye; Joanne Ward, aye; Carl Sciple, aye; Jim Burns, aye; and Don Ritchie, aye.

At 7:30pm Don Ritchie made a motion to continue executive session at approximately 8:00pm to allow the opening of the scheduled public hearings. Joanne Ward seconded the motion. A roll call vote was taken: Wendy Sisson, aye; Jaye Waldron, aye; Joanne Ward, aye; Carl Sciple, aye; Jim Burns, aye; and Don Ritchie, aye.

**Notice of Intent Hearing – Fred Alach and Carol Maxime, 26 Bolton Road, DEP#177-665, Harvard#0618-01.** Opened at 7:39pm

**Notice of Intent Hearing – Mark & Jerrienne Warren, 33 Simon Atherton Row, Harvard#0618-02.** Opened at 7:45pm

**Executive Session, Continued**

Wendy Sisson made a motion to go into Executive Session to discuss the possible purchase of real property, the public discussion of which could have detrimental effects on the negotiating position, only to return to the public meeting once completed. Jaye Waldron seconded the motion. A roll call vote was taken: Wendy Sisson, aye; Jaye Waldron, aye; Joanne Ward, aye; Carl Sciple, aye; Jim Burns, aye; and Don Ritchie, aye.

Jim Burns made a motion to adjourn executive session and return to the public meeting. Joanne Ward seconded the motion. A roll call vote was taken: Wendy Sisson, aye; Jaye Waldron, aye; Joanne Ward, aye; Carl Sciple, aye; Jim Burns, aye; and Don Ritchie, aye.

**Approve Municipal Certification for Horse Meadow Knolls Conservation Restriction**

David Outman, Director Harvard Conservation Trust, reviewed the public benefits of the conservation restriction for Horse Meadow Knolls. The Commission requested, with the abutting Gillette land being the jewel of the open space in that area of town, that they be included when events are conducted that highlight the Horse Meadow Knoll land. Peter Dorward suggested reaching out to Sudbury Valley Trustees as they typically conduct the public events for the property.

Wendy Sisson made a motion to endorse the municipal certification as part of the conservation restriction for Horse Meadow Knoll, along Sherry Road. Jim Burns seconded the motion. The vote was unanimously in favor of the motion.

#### **Yohhan Kumarasinghe Eagle Scout Project – Plant Identification Signs on the Small Land**

Yohhan Kumarasinghe, a local Eagle Scout, was present to discuss his proposal to make improvements to the Small Nature Trail behind Harvard Elementary School (HES). Mr. Kumarasinghe has designed a new sign to replace the existing sign, which will include a trail map. He plans to install plant identification signs to assist students at HES. Jim Burns asked about an ongoing maintenance plan and suggested having some of the Boy Scouts take it on. It was recommended that the new sign include “managed by the Harvard School Committee”.

Carl Sciple made a motion to endorse the project as discussed this evening and not require a filing with the Commission for the activity. Jim Burns seconded the motion. The vote was unanimously in favor of the motion.

#### **Prepare for July 18<sup>th</sup> Community Preservation Committee Meeting with Harvard Conservation Trust**

The Commission made suggested revisions to the PowerPoint® presentation prepared by Peter Dorward for the July 18<sup>th</sup> meeting with the Committee Preservation Committee. The point person from the Commission will be determined later this evening. Mr. Dorward will make suggested changes and work with the point person to finalize the document.

#### **Discuss Potential Turf Field along Pond Road**

After a brief discussion on the proposed turf field along Pond Road the members agreed that those involved in promoting this venture should be informed of the sensitive nature of the area, as well as the location to the Town water supply and that at a minimum the Commission will require a Notice of Intent for the project.

#### **Election of Officers**

With Paul Willard not in attendance the members agreed to pass over this item this evening.

#### **Approve Minutes**

None available for approval this evening

#### **Pine Hill Village Update**

There was nothing new to report the evening.

#### **The following items appeared on the agenda under “Pending Business” and nothing new report at this time unless otherwise noted:**

- Preservation of open space along Willard
- Discuss Potential Gift of Land – Brown Road
- Smith Land – Littleton County Road (Map 14 Parcel 56)- A site walk scheduled for July 15<sup>th</sup> at 2pm; Sudbury Valley Trustees to attend the July 19<sup>th</sup> meeting to discuss the details
- Deer Management Update
- Potential Open Space – Woodside Road, Map 30 Parcel 14
- Update from the State Service Forester – Cruft Lane
- Chapter 147 Wetland Protection Bylaw Regulations
- Open Space Committee

#### **Adjournment**

Joanne Ward made a motion to adjourn the meeting at 9:52pm. Carl Sciple seconded the motion. The vote was unanimously in favor of the motion.

Respectfully submitted,  
Liz Allard Land Use Administrator/Conservation Agent

**Harvard Conservation Commission  
Notice of Intent Hearing Meeting Minutes  
Fred Alach and Carol Maxime, 26 Bolton Road, DEP#177-665, Harvard#0618-01  
June 21, 2018**

The public hearing was opened at 7:39pm by Vice Chairman Don Ritchie under MGL Chapter 131 §40 Wetland Protection Act and Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw in the Town Hall, 13 Ayer Road, Harvard

**Members Present:** Don Ritchie, Wendy Sisson, Jaye Waldron, Joanne Ward, Jim Burns, Carl Sciple and Mark Shaw (associate Member)

**Others Present:** Liz Allard (LUB Admin), Steve Sears (Ross Associates), Denyse Cox, John Cox and Marty Green (Harvard Press)

This hearing is for a Notice of Intent was filed on behalf of Fred Alach and Carol Maxime, 26 Bolton Road, for the replacement of a failing septic system, related grading and septic tank within the 100' wetland buffer zone at 26 Bolton Road, Harvard.

Steve Sears, of Ross Associates, explained the existing system is in failure and needs to be replaced. The current system is within 35' of the wetland area, the proposed system will be at 75' with grading. Members of the Commission conducted a site walk earlier this week and found there to be no issues with the design as proposed.

With no questions or comments, Don Ritchie made a motion to close the hearing and issue an Order of Conditions with the standard special conditions. Joanne Ward seconded the motion. The vote was unanimously in favor of the motion.

Respectfully submitted,

Liz Allard  
Land Use Administrator/  
Conservation Agent

**Harvard Conservation Commission  
Notice of Intent Hearing Meeting Minutes  
Mark & Jerrienne Warren, 33 Simon Atherton Row, Harvard#0618-02.  
June 21, 2018**

The public hearing was opened at 7:45pm by Vice Chairman Don Ritchie under the Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw in the Town Hall, 13 Ayer Road, Harvard

**Members Present:** Don Ritchie, Wendy Sisson, Jaye Waldron Joanne Ward, Jim Burns, Carl Sciple and Mark Shaw (Associate Member)

**Others Present:** Liz Allard (LUB Admin), Jude Gauvin (GPR, Inc.) and Marty Green (Harvard Press)

This Notice of Intent was filed on behalf of Mark & Jerrienne Warren, for a septic system upgrade with grading and installation within the 100' wetland buffer zone at 33 Simon Atherton Row, Harvard.

Jude Gavin, of GPR, Inc., was present to represent the applicants. Mr. Gauvin stated the replacement septic system leach field has been designed outside the 100' wetland buffer zone; however the existing leach field is within the 50' to 100' wetland buffer, along with other proposed components of the system. During the site walk this week, trees to be removed were discussed. The plan has been revised to properly indentify the trees to be removed and those that are to remain.

With no further questions or comments, Don Ritchie made a motion to close the hearing and issue an Order of Conditions with the standard conditions. Jim Burns seconded the motion. The vote was unanimously in favor of the motion.

Respectfully submitted,

Liz Allard  
Land Use Administrator/  
Conservation Agent

## **EXHIBITS & OTHER DOCUMENTS**

### **Conservation Commission Agenda, dated June 21, 2018**

#### **Notice of Intent Hearing – Fred Alach and Carol Maxime, 26 Bolton Road, DEP#177-665, Harvard#0618-01**

- Sewage Disposal System, Fred Alach & Maxime, 26 Bolton Road, Harvard, MA, prepared David E. Ross, Associates, Inc., Job No. 32215, Plan No. L-13448, dated April 2018

#### **Notice of Intent Hearing – Mark & Jerrianne Warren, 33 Simon Atherton Row, Harvard#0618-02**

- Subsurface Sewage Disposal System Upgrade, Site Plan and Flow Profile, 33 Simon Atherton Row, Harvard, MA, prepared for Mark Warren, Job 181036, prepared GPR, Inc., dated 6/19/18

#### **Approve Municipal Certification for Horse Meadow Knolls Conservation Restriction**

- MUNICIPAL CERTIFICATION, undated

#### **Yohhan Kumarasinghe Eagle Scout Project – Plant Identification Signs on the Small Land**

- Eagle Scout Project by Rahul Yohhan Kumarasinghe, received June 19, 2018

#### **Prepare for July 18<sup>th</sup> Community Preservation Committee Meeting with Harvard Conservation Trust**

- PowerPoint© presentation - Harvard Open Space Protection Plan, Joint Meeting of: Harvard Community Preservation Committee, Harvard Conservation Commission, Harvard Conservation Trust , dated July 18, 2018