

**HARVARD CONSERVATION COMMISSION
MINUTES OF MEETING
JANUARY 3, 2019
APPROVED: JANUARY 17, 2019**

Chairman Don Ritchie called the meeting to order at 7:01pm in the Town Hall, 13 Ayer Road, under MGL Chapter 131 §40 Wetland Protection Act and Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw

Members Present: Don Ritchie, Paul Willard (departed @ 7:26pm), Wendy Sisson, Joanne Ward, Jim Burns and Mark Shaw

Others Present: Liz Allard (LUB Admin), Derek Beard, Bruce Leicher (Bare Hill Pond Watershed Management Committee) and Brian McClain (Bare Hill Pond Watershed Management Committee)

Bare Hill Pond Watershed Management Committee (BHPWMC), Draw Down Update

Bruce Leicher, chair of the BHPWMC, stated the draw down began as normal the first week and then the rain came, causing the pond stay level during most of the draw down. This year BHPWMC achieved a four-foot draw down once it was complete. The primary reason to conduct an annual draw down of the pond is to control phosphorus levels and invasive plant species. Mr. Leicher stated BHPWMC is working with the Department of Public Works to prepare emergency plan for the dam as required by the State. The Commission request BHPWMC start looking at down stream effects from the draw down including phosphorus levels. The beaver deceiver on Cruft Lane and its effectiveness was discussed; a request will be made of the DPW to have the deceiver inspected to determine if it is functioning properly.

Approve Minutes

Jim Burns made a motion to approve the minutes of December 6, 2018. Wendy Sisson seconded the motion. The vote was unanimously in favor of the motion.

Approve Invoice

There were no invoices available for approval this evening

Request for Determination of Applicability Hearing – Andrew Ashe, 30 Bolton Road, Harvard#1218-02. Opened at 7:30pm

Continuation of a Notice of Intent Hearing – Harvard Department of Public Works, Slough Road, Harvard#1018-03. Opened at 7:35pm

Capital Planning & Improvement Committee (CPIC) Application Update

Members were reminded of the additional questions received from CPIC, along with a request to meet with them again on January 28th at 8:20am. Don Ritchie will follow up with Peter Dorward, from Harvard Conservation Trust, on the prepared responses to those questions. Members can review the responses at the January 17th meeting.

2018 Annual Report – Due January 25, 2019

This item was not available for discussion this evening.

White Land Conservation Land Encroachment

Mark Shaw has not had an opportunity to complete a proposal for the required remediation work as of yet.

Update on Pine Hill Village

There was no new information in regards to this item

Fallen Tree from Bare Hill Wildlife Sanctuary

Wendy Sisson explained she and Jim Burns visited the site to remove the dead and brittle remains of a pine tree that had fallen from the Bare Hill Wildlife Sanctuary onto a wire fence at 208 Bolton Road. They also stood the wire fence back up, which except perhaps the addition of one more support post, is still able to function as containment for the dogs on the property.

Continuation of a Notice of Intent Hearing – Jeffrey & Lori Granville, 68 Still River Road, DEP#177-671, Harvard#1118-01. Opened at 8:03pm

Revisions to the Erosion Control Bylaw

There were no comments at this time from the Commission on this bylaw.

Open Space Committee

Minor revisions were made to the draft charter for the Open Space Committee. The draft will be sent to Harvard Conservation Trust for comment.

Adjournment

Jim Burns made a motion to adjourn the meeting at 8:36pm. Wendy Sisson seconded the motion. The vote was unanimously in favor of the motion.

Respectfully submitted,

Liz Allard
Land Use Administrator/
Conservation Agent

EXHIBITS & OTHER DOCUMENTS

Conservation Commission Agenda, dated January 3, 2019

Approve Minutes

- *DRAFT HARVARD CONSERVATION COMMISSION MINUTES OF MEETING, DECEMBER 6, 2018, prepared by Liz Allard*

Open Space Committee

- Harvard Open Space Committee Charter, undated

Continuation of a Notice of Intent Hearing – Jeffrey & Lori Granville, 68 Still River Road, DEP#177-671, Harvard#1118-01

- Sewage Disposal System Design, 68 Still River Road, Harvard, Massachusetts, Job No. 5781, prepared by Ducharme & Dillis Civil Design Group, Inc., dated 12/26/18

**Harvard Conservation Commission
Request for Determination of Applicability Hearing
Andrew Ashe, 30 Bolton Road, Harvard#1218-02
January 3, 2019**

The public hearing was opened at 7:30pm by Chairman Don Ritchie under MGL Chapter 131 §40 Wetland Protection Act and Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw in the Town Hall, 13 Ayer Road, Harvard

Members Present: Don Ritchie, Wendy Sisson, Joanne Ward, Jim Burns and Mark Shaw

Others Present: Liz Allard (LUB Admin)

This hearing is for a Request for Determination of Applicability filed on behalf of Andrew Ashe for the previously installed drainage to prevent erosion within the 100' wetland buffer zone at 30 Bolton Road, Harvard

Liz Allard explained the work has already been completed to improve drainage on the site. The Commission had agreed to allow the filing of this application in lieu of an enforcement order. The work completed had been reviewed by Ms. Allard, Don Ritchie and Joanne Ward.

With no questions or comments, Joanne Ward made a motion to close the hearing and issue a Negative 2 Determination of Applicability. Wendy Sisson seconded the motion. The vote was unanimously in favor of the motion.

Respectfully submitted,

Liz Allard
Land Use Administrator/
Conservation Agent

**Harvard Conservation Commission
Continuation of a Notice of Intent Hearing
Harvard Department of Public Works, Slough Road, Harvard#1018-03
January 3, 2019**

The public hearing was opened at 7:35pm by Chairman Don Ritchie under MGL Chapter 131 §40 Wetland Protection Act and Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw in the Town Hall, 13 Ayer Road, Harvard

Members Present: Don Ritchie, Wendy Sisson, Joanne Ward, Jim Burns and Mark Shaw

Others Present: Liz Allard (LUB Admin)

This hearing was continued from December 20, 2018 for a Notice of Intent filed on behalf of Harvard Department of Public Works for the replacement of an existing culvert with concrete headwall and hooded catch basin within 100' of a wetland resource area between 88 and 118 Slough Road, Harvard.

The representative for the applicant requested a continuance of the hearing. Mark Shaw made a motion to continue the hearing to January 17, 2019 at 7:30pm in the Harvard Town Hall, 13 Ayer Road. Jim Burns seconded the motion. The vote was unanimously in favor of the motion.

Respectfully submitted,

Liz Allard
Land Use Administrator/
Conservation Agent

**Harvard Conservation Commission
Continuation of a Notice of Intent Hearing
Jeffrey & Lori Granville, 68 Still River Road
DEP#177-671, Harvard#1118-01
January 3, 2019**

The public hearing was opened at 8:03pm by Chairman Don Ritchie under MGL Chapter 131 §40 Wetland Protection Act and Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw in the Town Hall, 13 Ayer Road, Harvard

Members Present: Don Ritchie, Wendy Sisson, Joanne Ward, Jim Burns and Mark Shaw

Others Present: Liz Allard (LUB Admin)

This hearing was continued from December 20, 2018 is for a Notice of Intent filed on behalf of Jeffrey & Lori Granville for the installation of a septic system for an existing single-family dwelling within the 100' wetland buffer zone at 68 Still River Road, Harvard.

The revised final plan has been received and details the addition of a 10x10 deck and the relocation of the fence to reduce activity within the wetland in area of wetland Flag A2.

Mark Shaw made a motion to close the hearing and issue an Order of Conditions to include the special condition the fence line be relocated in an easterly direction, as shown on the plan, to make a straight line across the rear of the property, which would remove the potential for adverse impacts to the wetland resources area. Joanne Ward seconded the motion. The vote was unanimously in favor of the motion.

Respectfully submitted,

Liz Allard
Land Use Administrator/
Conservation Agent

