

**Harvard Cultural Council
Meeting Minutes – May 7, 2016
Harvard Public Library, Harvard, MA**

Present: Alice Bartram (chair), Lucille Clerkin, Catina Hayden, Edith Joyce, Frances Nickerson, Debra VanderWerf, Rebecca Wright

Absent: None

1. Call to Order

- a. The meeting was called to order by Chairperson Alice Bartram at 7:00 p.m.

2. Review/Approve Minutes

- a. The Council reviewed and unanimously approved the minutes from the April 6, 2016 meeting.

3. Review of Grant Award Changes

- a. John Root submitted in writing a request to the Council to change the location of his presentation, “Songbirds of the Northeast”, from the Oxbow Wildlife Refuge to the Harvard Public Library. Subsequently, John requested another change in location to the Congregational Church of Harvard. The presentation is scheduled for the spring of 2016.
 - The Council approved the change in location.
- b. Stephanie Opalka submitted in writing a request to the Council to change the entertainment for the 2016 Celebration at the Bromfield School, which is the ‘safe haven’ event that follows the junior/senior prom. In lieu of hiring a recent Bromfield graduate to play jazz guitar with several friends, who were unavailable for the event, Ms. Opalka would like to provide entertainment in the form of a photo booth, sword play lessons, and guided Zentangle drawing. Each form of entertainment would be led by individuals from the greater Harvard community.
 - The Council approved the change in entertainment.

4. HCC Community Input Survey

- a. The HCC Community Input Survey will be distributed in late May/early June. Debra VanderWerf spearheaded the initiative, which was conducted via Survey Monkey. Results will be available by the end of June.

5. Member Recruitment

- a. The Council reviewed the terms of each member and noted that all members will be on the Council for the next grant cycle. An overview of each member’s term appears below:
 - Alice Bartram: term expires 8-1-17 (cannot renew for another term)
 - Lucille Clerkin: term expires 9-18 (first term)
 - Catina Hayden: term expires 10-15-16 (first term)
 - Edith Joyce: term expires in 2018 (second term)
 - Frances Nickerson: term expires 8-1-17 (second term)
 - Debra VanderWerf: term expires 8-1-17 (first term)
 - Rebecca Wright: term expires 9-15-16 (second term)

Alice Bartram noted that the Community Input Survey invited people to explore becoming members of the Council. New members will be able to join during the summer months. Ideally, the Council would like one to two additional members. Lucille Clerkin volunteered to write a short article for the town newspaper about the Council to garner interest from potential members.

6. Bromfield School Representative

- a. Phoebe Aney has volunteered to be the high school representative to the HCC. Phoebe will begin her role in the fall of 2016.

7. Close

- a. The meeting adjourned at 7:45 p.m.

Respectfully submitted,

Edith K. Joyce

Member, Harvard Cultural Council