

Elderly and Disabled Tax Aid Committee
3/3/16 Meeting Minutes
Interim Town Hall, Hapgood Room

Members present: Laura Andrews, Amy Haley, Ann Taylor, Debbie Thompson, Dale Welch

Dale called the meeting to order at 9:05 a.m.

The committee approved the minutes of the 1/7/16 meeting.

The committee reviewed the 2016 “thank you” letter and suggested adding the year of the donation in the text of the letter.

Ann said that the fund received 110 contributions in 2015: 38 for \$50; 25 for \$100; 15 for \$100 to \$500; and many from \$5 to \$75. We discussed adding a reminder about company matches to next year’s tax insert and made no change at this time.

We reviewed March action items from the calendar:

- Dale reviewed the guidelines and revised the application date.
- Amy and Debbie will distribute the application to Town Hall, the library, and the COA.
- Debbie ran application information in the COA newsletter.
- Laura will send a letter to the Editor in the Harvard Press about the application process.
- Amy will mail applications to previous year applicants.

Amy asked what the policy is about awarding money to people who are delinquent with their taxes. After discussion we agree that we need to know what the state law is. Debbie will contact the Executive Office of Elder Affairs and Amy will talk to other Town Hall officials.

Amy reported the current account balance as \$7,369 to pay printing costs and fund the grants.

Next meeting: Thursday, May 26, at 9 a.m. at the renovated Town Hall. Meeting room TBD. Amy will keep us posted on the moving dates in case we have to reschedule the meeting.

The meeting was adjourned at 9:50 a.m.

Laura Andrews, recorder