

FINCOM  
Meeting Minutes – February 8th, 2017

Members Present: Bruce, Charles, Dick, Don, Heidi, John  
Others: Tim Bragan, David Nalchajian  
Members Not Present: Steve  
Location: Town Hall Meeting Room

Don called the meeting to order at 7:05PM.

**Minutes:** The Minutes of the February 4th meeting were amended and approved unanimously

**Public Commentary:** None.

**Town Administrator/Finance Report:**

**FY18 Warrant Recommendation Rating Discussion:**

- Fire Hose unanimously approved
- Speed signs unanimously approved
- Police audit unanimously approved
- Fire/EMT shared position unanimously approved
- Roadside trees unanimously rejected
- Recurring Capital unanimously approved
- Personnel study unanimously approved
- Planner unanimously approved, but amount suggested reduced to \$40k
- Seasonal mowing unanimously approved
- Ayer Rd. traffic engineering study approved 3-2
- COA moveable carts approved 5-1 for \$2000
- Park & Rec Director unanimously approved contingent upon position being moved from Schools to Town
- Boats unanimously approved. Change of revolving account to receipts reserved account should be looked into.
- ConCom article remained approved for \$20k. ConCom is seeking the full \$200k request.

**FY18 Capital Funding Update:**

- Fire Ponds:
  - Littleton Rd pond in very bad shape
  - Capital item has been changed from \$50k/year to \$100k to be spent over 2 years to ensure work can be done in an uninterrupted manner.
  - Unanimously supported by FinCom
- School Locks:
  - Funding only Bromfield locks has been proposed. Due to the HES renovation, upgrading HES locks doesn't make sense.
  - CPIC has put a \$60k placeholder in FY19 budget in case new HES locks can be reused in new HES building.
  - Unanimously supported by FinCom

- BAN Debt Funding:
  - Locks have been removed and fire ponds have been added.
  - Total amount for fire ponds, DPW dump truck and Bromfield science room is \$457k.
  - Unanimously supported by FinCom
- Ambulance and Stretcher:
  - New equipment will be paid out of receipts reserved account.
  - Unanimously supported by FinCom
- Fire Alarm System:
  - \$40,598 for new radio alarm system
  - Replaces old wired system
  - Unanimously supported by FinCom
- Old Library Rear Door Access:
  - \$55k to make Old Library rear door accessible
  - Funded from Capital
  - Unanimously supported by FinCom
- Old Library Front Door Access Study
  - \$20k to do study to create accessible front entrance. This study will examine what renovations would trigger as far as ADA compliance and costs associated with all work.
  - Unanimously supported by FinCom
- Debt to paid from capital:
  - \$54,257 for vehicles
  - \$21,788 for sewer connection
  - Unanimously supported by FinCom
- Bromfield MS Ramp:
  - \$30k for design has been approved
  - Unanimously supported by FinCom

**Liaison Reports: None**

**Next Meeting:** Saturday, February 11th at 8:00AM in the Town Hall Meeting Room.

The meeting was adjourned at 9:15PM.

Respectfully submitted,  
Charles Oliver, Secretary