



Town of Harvard
Finance Committee
Minutes for December 4, 2019

Location: Upper Town Hall Meeting Room - 13 Ayer Rd

Present: Don Ludwig (chair), John Seeley, Mark Buell, Richard Fellows, Jennifer Finch, Siko Sikochi (7:20)

Absent: Ray Marchica

Others: Tim Bragan - Town Administrator

Don Ludwig (chair) called the meeting to order at 7:00pm.

Minutes:

Minutes of Oct 2, 2019 were approved on a motion from Mark/John.

Minutes of Oct 28, 2019 were approved on a motion from Mark/John.

Minutes of Nov 13, 2019 were not presented - Jennifer to follow up.

Public Commentary: None

Town Administrator's report: Tim Bragan reports that the following departments have not yet submitted budgets: Agricultural Advisory Commission, Cemetery Commission, Historical Commission, Parks and Recreation Commission, Bare Hill Pond Watershed Management, Tree Warden.

Supporting Document 1: Reserve Fund Transfer Request. \$5500 for Planning Board for speaker and workshop on open space residential design subdivisions. Approved on a motion by John/Dick with Mark abstaining. (4:0:1)

The Hapgood (Old) Library roof and upper envelope estimate came in at around \$1.3M. Roughly estimating that replacing the bricks under the roof would already be \$600k-\$700k - this is maybe a 5 year solution. \$1.2M may be a 100 year solution, including roof and upper envelope along with gutters. This update and request went to CPIC today.

The Middle School Ramp request went before Water and Sewer Commission. The School department was informed about the Growth Neutrality Clause and given directions for the application.

Supporting Document 2: Printed copies of department budgets received to date.

Liaison Reports: Jennifer reports that the school budget is still in draft, the teacher contract is not yet ratified.

Other business: None

Future agenda items: Further discuss potential debt ceiling policy. Discuss rating worksheet.

Adjournment:

Meeting adjourned at 8:07pm

Supporting documents (2 Total):

1. Reserve Fund Transfer Request from Planning Board.
2. Printed copies of department budgets received to date.

Upcoming meetings:

December 18, 2019 7pm - Upper Town Hall Meeting Room

Respectfully submitted,
Jennifer Finch