

Harvard Municipal Affordable Housing Trust
Meeting Minutes –April 28, 2014

Members in Attendance: Greg Schmidt, David Hopper, Barbara Brady, Evelyn Neuburger, Bruce Nickerson

Call to order: The meeting was called to order by the chair at 8 pm

Appointment of Administrative Assistant

Motion (Nickerson): Move to accept the appointment of Susan Buck as Administrative Assitant at the rate of \$18.50 per hour. Brady seconded. There was no discussion. Motion passed.

Executive Session: Nickerson moved to continue meeting in Executive Session to discuss a potential real estate transaction. Brady seconded

Roll vote: Schmidt- aye

Neuburger - aye

Hopper – aye

Nickerson - aye

Brady - abstained

Motion carried.

Approval of Minutes of April 14, 2014 meeting

Under heading ‘Handout of RFP & Procedural Issues’

Item 2 to read “# of units, rental or otherwise, will be decided after proposals comein, and will be in keeping with the Town Master Plan and Planned Production Plan.

Next to last item – placing a space following “Mark Lanza”

Minutes moved by Brady, seconded by Hopper, passed unanimously.

Treasurer’s Report

Disbursements made: Mortgage, Nation Grid, David Ross Assoc.

Report amended to include deposit of \$1407.47 as funds received on tax rebate for the Littleton Road property

Schmidt moved to accept report, Brady seconded, motion passed unanimously.

Discussion of preliminary draft RFP

Members should review draft and send comments/feedback to Bruce Nickerson by Sunday May 4

Bruce will consolidateinto a document and try to distribute to members before the next meeting.

Next meeting May 12th, 7 pm

Hopper moved to adjourn, Brady seconded. Meeting adjourned at 9:40 PM