

Parks and Recreation  
May 1st, 2017  
Volunteer Room - Town Hall

Call to Order 739PM

Present: Wyona Lynch-McWhite, Doug Thornton, Joe Reynolds, Steve Victorson

Harbor Master: Bob O'Shea

**Field Updates**

*Sculpture discussion* - Doug discussed the new location on the small common across from the store just next to cemetery lane. Steve and Doug looked at the location today and thought that just next to the big tree would be a good spot. Family asked about the main town common next to the bench. Doug thought this could get complicated.

Bob O'Shea brought up that in previous board iterations the decision was made not to put any personal or organization based memorials on the town green.

Bob O'Shea brought up safety issues and kids climbing on the sculpture. The board discussed. Wyona spoke in favor of leaving the art as it was made.

Family will go down to the spot next to the tree with a cardboard cutout. Wyona brought up the green between the General store and the Church. It is an active place and lots of dogs passing through. The family would think about this space.

Steve suggested that they get a cardboard full size cutout of the sculpture and take a picture next to the tree and on the common between the general store and the church.

Wyona summed up the conversation: They will send pictures to Wyona and she will send off to the BOS and Mark Lanza for approval and legal scrutiny.

*Brush behind baseball field*

Doug discussed the brush and poison ivy clearing for foul ball access and seating.

Wyona asked about getting a quote for removal.

Doug made a motion to spend 1,000.00 to clear brush behind and next to the baseball field. Steve seconded. Passed 5-0.

*Items for tennis courts*

If the estimates come as thought, in the low to mid-hundreds can he go ahead and spend the money. Yes.

Frank recommends up to 1k in expenditures before a vote is necessary.

*Field Maintenance* - Aerate of upper Depot. Doug made a motion to aerate and over seed upper depot for 2,000.00. Frank seconded: Passed 5:0.

Issue with one field: One team was driving a vehicle next to the field to drop off equipment. Doug got through to Pam and is continuing to enforce the rule of no driving on the field. Apparently, the driver has done this more than once.

Doug and Frank discussed invoices and payments from Fall and from Spring field maintenance. Doug believes one more additional invoice, above the 4k is on the way.

## Beach Updates

*Lottery Update* - Wyona thanked Bob for helping to trouble shoot the website problems. Lottery complete - all spots are paid. 4 left in the outer and 3 left in the inner. 37 single people on the canoe and Kayak racks, 12 agreed to share. Will make sure that the remaining singles stay as singles for the season. Discussed website and some of the changes that Bob had made. Wyona wanted to make sure some of her postings remained on the front page. Bob fielded many complaints as the front page was too busy. Wyona suggested we put that as an agenda item to reorganize the website. Bob suggested that we should rethink putting some items back on the town website.

*Town hall sticker sales* - Discussed beach sticker sales and how it went last year. Wyona spoke to Dave about continuing the sales and they will start on the 8th of May. Frank commented that stickers should be readily available at town hall. Steve asked when should the stickers go to town hall. Steve will meet at Town Hall with Wyona on Wednesday. Frank re-iterated that the town wants an instruction sheet and sign up form. Wyona will send a letter.

Bob O'Shea suggested that we use the proposed town electronic system for dump stickers. Wyona wants to make sure that the system stays organized. Joe will help to make all of this work. Joe and Bob will discuss with the town.

*Beach operations* - Wyona - Tim will do daily operations, payroll and deposits. We will test it out this year. Joe had some questions. Frank thinks it will be a good idea. Doug agrees that this financial piece will be okay, but concerned that it not go further.

Wyona - Motion to allow Tim B. to serve as the daily supervisor for the beach consistent with the admin and finance tasks of our park and rec director proposal. including payroll, HR, finances. Doug seconded. Passed 5-0.

Honor Box - Steve suggested that a box be placed for boat payments on the pond. Joe and Steve will research. Frank suggested a box similar to the ones used at campgrounds.

*Memorial bench requests* - Bench on pond road overlooking the playing fields. Bob O'Shea thought that might not be parks and rec. land. Wyona will refer to Doug to determine if that is our land.

Discussed Boat some of Allie's questions

Bob O'Shea - discussed that it was difficult to lock boats to the racks. Wants to put a hole in the rack arms so that people can lock their boats to the racks. Doug asked what about the person's boat that is on the inside. Bob also fixed a few of the broken racks. Agreed to let Bob drill holes in the racks.

The wash the boat sign is down at the DPW. We need to get that sign repaired and re-established.

a Wyona - Talked about a beach staffing plan and putting one in place. Asked for 1 month or even 1 payroll period. Steve, Joe and Allie will get this covered.

### **Budget Updates**

Discussed Dave's proposal to change from revolving fund into reserve receipts fund. Wyona suggests that the town pull out all of the specific numbers and details. It will be a large task for Frank to go down and break down the Muni reports over the last 5 years. Wyona suggested that FinCom come and discuss this request.

Bob, take a rough analysis of what we bring in every year. Racks, parking stickers, swimming lessons.

Wyona, discussed the larger picture projects. Wyona will help on the numbers piece.

Frank will work with Fin/com to come up with a plan.

### **New Business**

*Master plan recommendations* - negotiate the use of fields document. On the website and we should all read.

*Election of officers* - All offices are open. Upon discussion Joe and Steve will split the beach. Joe will be the beach liaison Steve will act as the secretary. Doug will stay with the fields. Wyona will remain chair.

*Meeting room swap* - When the planning board does not have a controversial meeting, they would like the small room  
Reminder to take the new training

Need to approve alcohol for the Ken Harrod bike ride on the triangle. Steve motioned to approve alcohol for the ride. Doug seconded. Passed 5-0.

CPC request - would like to invite members of the commission to attend the May 17 meeting to discuss our future plans.

Bob O'Shea - Lt. Harrod in the Fire department is in charge of the Christmas tree. All of the lights are broken. He wants to start the process now of replacing the tree.

Discussed with Frank about our questions at the last meeting. Does Allie have the power to pass out warnings and to reprimand her staff for not following the rules? Wyona - Allie has all of the town rules to follow. Bob thinks that the town beach should have a different set of rules, when safety is involved.

Next Meeting: 5/15. Wyona is out of town. Adjourned 1038PM