

DRAFT MINUTES Harvard Parks and Recreation Commission Meeting
Town Hall
Monday, October 3, 2016

Call to order 7:39

Members present - Wyona Lynch-McWhite, Doug Thornton, Frank Culmone, Steve Victorson

Doug motion to approve sept. 19th minutes Second Steve
approved 4-0.

August 29th minutes - no corrections approved 4-0
Motioned Steve
Seconded Doug

Monday July 18th, 1 correction
Motioned Doug
Second Frank
4-0

Wyona - updated us on P&R discussion at Charter commission meeting

Board of Selectman liaison updates - Stu Sklar

Use of fields in Devens - Mass. Development open to the idea of our using fields. Willard Park complex has 2 fields. Could use those fields as we need 4 days per week. Possibly on Saturdays. Would need a contract covering our usage. Rate is \$23.50 an hour. Stu will help Doug if needed.

Doug asked for contact information and Stu will forward to Doug.

Wyona to Doug, if you think we should cover usage fees for some groups we should discuss.

War Monument committee

Stu - not sure Harvard really ever had a plan, should we look at these repairs. Most if not all monuments are on parks and recreation land. We should honor those who served. Looking for a volunteer from parks and recreation. Stu was spurred to action by a relative of a descendant on a monument who served and wanted the monument cleaned.

Draft proposal of reformation concept of commission

Wants comments on this proposal. Stu gave a background and overview of the proposal.

Emphasized this is a draft.

Wyona suggested a collaborative situation and an individual/specialized field person working with DPW and not just telling the DPW this will be their job.

Steve agreed with the idea of hiring a part-time person.

Wyona, where would this person sit? Stu recognized this was necessary and said space would be found.

Frank suggested that a 7 member appointed board could pose a problem.

Steve suggested possibly a 5 member voted board and 2 member appointed.

Stu clarified some other points on the proposal.

Stu will redo the draft and take our input and resend back to the board for review.

Field updates

Darren Magan representing the Baseball Booster club. Christmas tree sale. Wants to use the little common between the general store and congregational church. Money funds salaries, uniforms, bases, balls etc. 185-190 trees delivered just before Thanksgiving. First weekend of sales November 25th. Wyona asked if Darren spoke to Scott and the congregational church. Doug, we discussed many other options for the tree placement and no other solutions worked. Steve motioned to approve the usage for the sale of trees. Doug seconded - approved 4-0.

Harvard Park Trail - John Lee. project/remaining funds. Roughly 38k left from the project. Typically, unused funds are reverted back to the CPC for use in the same category. There is a request to use funds from conservation to purchase other conservation property. Wyona - could those funds be requested to specifically be used for a parks and rec project such as the stone wall? No only used for open space. Steve asked if this could be used for fixing the little common area? John Lee is asking us for a motion to return the money back to the CPC. Frank motioned for approval. Doug seconded. 4-0 vote. CPC meeting is typically 3rd Wednesday, Appointment for PR commission member is still unfilled.

Maintenance presentation for finance committee 10/5 - returned \$4825.00 on June 30th for fields and commons. Wyona asked Doug for his thoughts. Will discuss where we spent money and that this was a learning curve. Happy that we overshot. This upcoming year we will need to spend more due to poison ivy.

Budget Updates

Wyona discussed - FY 18 Capital and CPIC requests - stone wall. Discussed next meeting plan will be budget oriented to work through our FY 18 budget submissions. Wyona went over a set of accounts with remaining money that she was given last year.

Beach

Steve needs to work with Allie and make sure that the budget is organized for the next meeting. Still need more sand around the straight slide and step on the play structure. Should we consider an automated gate for the beach? Will not work for next Summer, but maybe in two years.

Doug had a question on the condition of one of the trees at the beach.

Bob - to Steve. Need to budget for boat licensing.

Doug asked when the pump was going on to lower the water. Remember to watch the water level and remove boats.

New Business - Doug will get ski club registration up and running. Bob asked if we heard anything from the Volksfest? All feedback was positive.

Meeting adjourned 10:07 PM