

Parks and Recreation  
Town Hall  
July 19th, 2017

Present: Wyona Lynch-McWhite, Frank Culmone, Steve Victorson  
Harbor Master not present.

Started 754PM

Steve not ready with previous minutes.

**Field Updates**

1. Tree Warden(JC Ferguson) - Discussed new Christmas Tree to replace the old tree. The old tree is in decline and becoming a danger. It needs to be replaced. New tree to be donated by an anonymous donor.
2. Discussed current power box location and whether or not it can stay in the same place?. Can the power box be hidden with a bush? If so who would pay this cost?
3. Wyona will give Tree Warden all dates for events happening on the common. The tree Warden will also talk to Doug.

Wyona - Motioned that we approve the removal and replacement the XMAS tree on the common. Tree Warden JC Ferguson will coordinate date with Doug Thornton, field liaison. Frank seconded the motion. Vote Approved 3-0.

**McCurdy Track**

Discussed damaged bill board. Discussed fixing the parking lot at the track per DPW recommendation. Doug stated previously that we could grade and fill in the potholes for 1k. Frank motioned that we approve grading the lot for 1k. Wyona seconded the motion. Passed 3-0

Discussed securing picnic tables next to the general store. Tables should be secure and should say Parks and Recreation for extra security. Yet, they also need to be moveable.  
Steve asked about placement of dog statue with potential town plans for that area.

**Beach Updates -**

Lessons - people trying to pay by check and records are not matching.  
Frank is aware and following up on these records. Discussed records that do not show payment, but resident stated that payments were made.  
Wyona and Frank discussed website accounting and how to make fixes and determining whether or not payments have actually been made.  
Lesson payments are supposed to happen online. The problem is that people are showing up to lessons with checks.  
Wyona suggested that in the future we no longer allow checks and force people to pay online. There has been too much confusion.  
Fresh Air fund payment update - Wyona contacted the resident with a question and told the resident that we would refund the lesson payment. We will also refund another resident for payment made for a sailing class.  
Discussed having a fresh air fund rep come before the board to discuss the fresh air fund needs. Chris Morrison shared with Wyona that fresh air fund kids get free lessons at the groton pool.

Steve reminded Allie to fill in the holes beneath the swings at the end of each day.

Steve talked about issues with finding a safety boat. Frank suggested that we not rush and wait until the end of the season before making a purchase. The vendor in NH needs 6 weeks to set up the boat with a center console.

Wyona - Tim and Allie have resolved the payroll issue and its new submittal day of Fridays.

**Budget Updates** - Frank will sit down with Dave and go over year end reports and will clarify revolving account numbers. Not sure why it is now at 5500.00. Will go back over the years and determine what is happening. Frank stated that he might talk to Amy about getting up to speed on Sage to help her with money coming into the account. Wyona thought this could get confusing and that Frank should stay in control.

FinCom looking to change procedures and have budgets submitted first to the BOS and then BOS would then give to Fin Com.

Wednesday Sept. 6th 7pm meeting with BOS regarding new budget procedure.

### **New Business**

Event request - pond commission wants all past fishing tournament records for the past year. We received no payments for tournaments last year.

Next meetings August 7th and August 21st.

Adjourned at 905.