

Parks and Recreation
Meeting Minutes
August 23, 2021

Call to Order: 7:30pm

Members Present: Bob O'Shea, Michelle Lauria, Keith Bilafer, Marisa Steele, Mark Morin

Audience: Kara Minar, Stacie Donahue, Hannah

June 21st Minutes to approve (01:30) – Mark motioned to approve; Michelle seconded. Minutes approved 4 – 0

August 9th Minutes Public Minutes to approve (5:40) – Mark motioned to approve; Keith seconded. Minutes approved 5 – 0.

August 9th Minutes Executive Minutes to approve (7:40) – Keith motioned to approve; Mark seconded. Minutes approved 5 – 0.

Public Communications: (08:45)

- Sub-committee Chair(s) – Not in attendance
- Liaison Communication

Kara Minar (Select Board) – Select Board is aware of the DPW issues in getting the fields prepared and concerned. The All Boards meeting is coming up in September. Discussed the warrant article to hand the jurisdiction of the Commons to the Select Board.

Stacie Donahue (Planning Board) – Making tiny adjustments due to the Senior Housing bylaw. If a CCRC is built in a commercial district and there's recreation, then it's possible that the town might have access to that recreation. Changes to erosion control. And changes to scenic roads bylaw. The transportation committee is working on a potential connection between Old Mill Road and Devens for the kids to ride their bikes. Also, would be accessible by an ambulance.

- General Public (14:10) – No comments from the public.

CPC Fall Applications

- Discussed the need for replenishing the mulch at the Harvard Park Playground up to 9 inches in depth. And if there are any upgrades we should consider, we should add that to the submission. Discussion of a sail/canopy that could be put in place since the posts are in place.
- Permanently secure the docks and replace the old wooden rafts.
- Fixing the moorings.
- Discussed the possibility of the design of the Bromfield Park at the current location of the Bromfield House. Felt that this belonged with the schools.
- Agreed on the order and that we would submit the first three.

Program Updates

- Beach Operations (Michelle) (58:37)
 - Beach Program Plans/Status: Beach operations were shut down on Friday, August 20th due to the Board of Health putting out a Do Not Swim order.
 - Discussed placement of the new lifeguard chair.
 - The beach is open.
 - Discussion on purchase of boats.
 - Motion to cancel our Laser Performance purchase, purchase 3 Open Skiffs and 2 Topaz Unos for a total budget of no more than \$20,000 -- Michelle motioned, Keith seconded – Approved 5 – 0.
- Fields (Keith) (1:20:52)
 - Two different weed pulls have taken place at Ann Lees to clean out the Infield has resulted in only 80% clearing.
 - Parks & Rec has sub-contracted out the mowing and weed-whacking for our fields and at the beach to do the work that DPW didn't do during the summer and can't do in time for the Fall sports (School and Youth) that are to begin this week.
 - Parks & Rec is attempting to solve a DPW, Town Hall and Select Board issue since none of those entities stepped up to handle it. Parks & Rec is not responsible for the labor on the fields. We are only responsible for the materials.
 - (2:15:00) Motion to spend no more than \$9,999.00 on vendors Chestnut and Three Seasons to get fields under our jurisdiction or MOU in a usable condition by September 1, 2021. We must seek reimbursement or substitution from any avenue including but not limited to DPW who has responsibility for maintenance and labor of the fields and has budgeted for it. – Michelle motioned, Marissa seconded. Approved 5 - 0
- Track, Commons, Other (Marisa/all) (2:21:00)
 - Crack sealing for the Apron is going to use up the whole \$2,000.
 - Need to get another \$100 for a pipe in the culvert on the trail.

Event Requests and New Business –

- None

Adjourn (2:26:15) -

Next Meeting: Tuesday, September 7, 2021