

Town of Harvard
Personnel Board Meeting
January 20, 2022
APPROVED: January 27, 2022

Call to Order: 9:00 AM

Members Present: Liz Allard, Diana Harte, Don Ludwig, Erin McBee, Victor Normand,
Chair

Also Present: Marie Sobalvarro, Don Ritchie and Jared Mullane

Agenda

Minutes of November 1, 2, and 2021 approved

Merit Increase for FY 2023: Reviewed and discusses. Maximum increase of 1.5% voted and approved unanimously.

Conservation Agent Position: The position was graded using the Position Classification and Rating Manual. An overall score of 492.5 was achieved by consensus, which is a grade 6 based on the scoring. The position was voted unanimously except with Liz Allard abstaining.

Remote Work Policy: The draft policy was submitted by the Town Administrator's office and approved unanimously by the Board.

Public Comment: None

Adjournment: 9:43 AM