OFFICE OF THE PLANNING BOARD

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TO: Planning Board Applicants

FROM: Harvard Planning Board

DATE: August 16, 2010

RE: Electronic Format Policy

As of August 16, 2010 all applications (hard copy) submitted to the Harvard Planning Board shall be accompanied by an electronic format of the application and any supporting documents. These documents can be submitted by disk or other format or sent directly to the Land Use Administrator at <u>lallard@havrd.ma.us</u>

Should you have any questions or concerns please contact the Administrator at the above email address or phone number. Thank you