

Phase 2 Hildreth House COA Subcommittee  
Friday, August 30, 2019  
Hildreth House  
Minutes

Present: Guy Oliva, Sharon Briggs, Connie Larrabee, Beth Williams, COA Director Debbie Thompson, Historical Commission Chair Pam Marston

Guy called the meeting to order at 9 a.m.

The minutes of the August 16, 2019 meeting were approved as submitted.

#### Capital Request form

Committee members reviewed the updated 2019 Capital Request form. They agreed that this year's Phase 2 request should include a brief summary of the Hildreth House building project's history updated from last year's submission. The group reasoned that some members of the Capital Planning and Investment Committee might not know that Phase 2 is a continuation of long-planned Hildreth House improvements.

After a brief discussion, members further agreed with Guy's suggestion that the COA could reasonably cite protection of public safety as one rationale for the Phase 2 project. In addition to providing much-needed space for meals and other COA activities, the new addition could function as a temporary emergency shelter, in addition to, or in place of the Bromfield School. Hildreth House provided respite for a number of seniors during one very hot weekend this summer, when Bromfield and the library were both closed.

Guy will draft wording to that effect for the committee's review.

Guy also suggested promoting Phase 2 as a community center that would be used by all ages. And he urged moving all meetings and programs into the new building, and converting the Hildreth House living room and dining room into comfortable spaces for sitting, with couches and comfortable chairs.

#### Phase 2 cost estimate

The Permanent Building Committee will review the current cost estimate with DAI architects Wednesday morning, September 4. Committee members discussed the estimate and some possible ways to cut costs, but agreed to wait until after the PBC meeting for further consideration of costs.

The meeting was adjourned at 10:15 a.m.

The next meeting of the Phase 2 Subcommittee is scheduled for Friday, September 6, at 9 a.m.

Respectfully submitted,  
Connie Larrabee, recorder

