

# **Municipal Vulnerability Preparedness Steering Committee**

## **Meeting Minutes**

### **October 25, 2018**

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Eric Broadbent opened the meeting at 1:14 pm in the Volunteer Government Room in Town Hall, 13 Ayer Road, Harvard

**Members Present:** Eric Broadbent (Harvard Energy Advisory Committee), Kerri Green (Agricultural Advisory Committee), and Sharon McCarthy (Board of Health)

**Stakeholders Present:** Tim Kilhart, Rick Sicard, Pat Natoli, Fran Maiore, Beth Williams

**Staff Present:** Liz Allard and Christopher Ryan

**Others Present:** Lily Perkins-High (Harriman), Katie Moore (Harriman)

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#### **Minutes**

The minutes of the October 9, 2018 MVP Committee Meeting were discussed. Motion made by Sharon McCarthy to approve, seconded by Kerri Green, all voted in favor.

#### **Stakeholders Kickoff**

Lily Perkins-High provided the Town Stakeholders with an overview of the MVP program and the project in Harvard. The discussion transitioned into what role the stakeholders would play in the process. It was emphasized that stakeholders would not have a heavy lift and would simply agree to attend 1-2 meetings including the Community Resilience Building Workshop and an agricultural workshop.

The website created for the project was discussed. The consultants agreed to provide materials to add to the site for stakeholders and the public.

The discussion then moved into the topic of grants. FEMA Mitigation Grants eligibility were identified as one possible outcome of this project.

Perkins-High asked about the Community Resilience Building Workshop and whether it should be a day-long event or broken up into two half-day events. The members and stakeholders agreed that two half-day events would be a better option.

Perkins-High introduced the stakeholder identification form and the Committee and stakeholders discussed potential organizations that should be represented and individuals from within those organizations. At the conclusion of this discussion, Perkins-High agreed to place the names in a spreadsheet and provide it to the Committee for further development.

#### **Agricultural Survey**

Kerri Green discussed the draft agricultural survey and the Ag Committee's review of it. She noted that they felt that the survey had a clear commercial operations perspective. After further discussion, Perkins-High agreed to modify the survey to include the home farmer. A new draft should be available on the following Tuesday.

The Committee agreed that the survey should go live in the beginning of November and be open for the entire month. Eric Broadbent agreed to try to get an article about the survey in the paper and will also place it in Next Door. Paper copies should be available in Town Hall and the Library.

Discussion ensued regarding whether to invite farms to the workshops as a stakeholder.

### **Adjournment**

At 2:37 pm, the meeting was adjourned by unanimous consent.