

Old Library Accessibility Committee
Meeting Minutes August 13, 2019
Upper Town Hall – Volunteers Meeting Room
13 Ayer Road, Harvard, MA

Members Present: Chris Cutler, Pete Jackson, Mark Mikitarian, Lucy Wallace (by phone)
Clerk of the Works: Carl Sciple

The meeting was called to order by Mark Mikitarian at 9 AM.

Administrative

The minutes for the August 6, 2019 meeting were approved as presented.

Update Construction

Door Hardware: There continue to be delays in installation on the door hardware and security/locking system. An on-site meeting had been held with Jasonics, Rinaldi, the locksmith, Josh (Either Lock) and Mark Mikitarian at which time the process for using the card swipe system was clarified. Rinaldi was to communicate with the door hardware installer, Steve Kesseli.

Entry Tiling: The ability of Tom Aukstikalnis to complete the necessary prep work and tiling is driven by work on the front door as both activities cannot go on at the same time. Pete Jackson expects that Tom will need another week to complete the job, assuming several uninterrupted days on site.

Construction Meeting: Given the continued delays and postponement in completion of this project, it was felt a construction meeting on Monday, August 19, was necessary. Mark will post a meeting of OLAC for the 19th at 10 AM in case there is a quorum of OLAC members present. Key issues to resolve include the status of the punch list, completion of installation of door hardware and security system, and timing on project completion, final inspection and issuance of Certificate of Occupancy.

The meeting was adjourned at 9: 45.

Next meeting: August 13, 2019 at 9 AM in the Volunteers Meeting Room