

Old Library Accessibility Committee
Meeting Minutes April 16, 2019
Upper Town Hall – Volunteers Meeting Room
13 Ayer Road, Harvard, MA

Members Present: Wendy Cote-Magan, Pete Jackson, Mark Mikitarian, Chris Cutler, Ken Swanton (via phone), Lucy Wallace (via phone)

Clerk of the Works: Carl Sciple

The meeting was called to order at 2:30 PM by Mark Mikitarian.

Old Littleton Rd. Steps

There was no construction meeting on April 15. The primary agenda item was consideration and decision on the site steps from Old Littleton Rd. up to the paved walkway. The plans show monolithic granite steps with sidewall and railing. In response to OLAC request Rinaldi indicated a credit of \$12,500 if the steps were eliminated and \$6,000 credit if concrete steps were substituted for granite. Austin concurred with the Rinaldi credit estimate.

Ken and Lucy expressed concern about the diminishing project contingency and the impact of requesting addition funds if we exceed our budget.

Wendy brought up the heat curtain that had been deleted prior to construction plans. Using the credit from the steps, she proposed adding the heat curtain. Originally, this was estimated to cost about \$4,000. Lucy is concerned, again, about the budget and the impression it might give to the town when it is critical to get support for the roof project. She asked for OLAC support at the April 23 BOS meeting where she wants to propose support for the warrant article despite the opposition from the CPIC.

A vote was taken on a motion to eliminate the site steps and request the \$12,500 credit. The vote was unanimous in favor of removing the site steps from the project.

Other Items

Pete proposed to postpone the roof drain project until after construction is complete. It would be helpful to locate the drain alignment after it passes under the planned paved walkway. This could be done while equipment is on site and grading is underway. Once found, we will need the location for future changes if needed. It would also eliminate the need to excavate near the paved area.

The Garden Club will apply for a grant for landscape planting after project completion. A plan will be drawn up for the grant and will show planting beds. It will be proposed that these areas should be prepared but not seeded.

The color (Structural Gray) for the bridge, suggested by Austin was approved.

Carl will inform Austin and Rinaldi about the steps, the drain location, and potential planting beds. Change orders will follow.

Meeting adjourned at 3:14 PM.

Next meeting: April 23, 2019 at 9:00 AM