

# Town of Harvard FY14 Omnibus Budget

Line #	Department/Account	Actual FY11	Actual FY12	Budget FY13	Request FY14	
<b>GENERAL GOVERNMENT</b>						
<b>Selectmen</b>						
1	Personnel	147,154	157,165	165,534	172,452	
2	Town Audit	12,000	12,000	15,000	15,000	
	Expenses	8,894	13,366	11,500	11,500	
	Copy Machine	2,422	2,330	3,500	3,500	
	Postage	16,561	15,504	17,000	17,000	
	Court Judgements	105,000				
3	Total Expenses	132,877	31,200	32,000	32,000	
	Total Selectmen	292,031	200,365	212,534	219,452	3.26%
<b>Finance Committee</b>						
4	Expenses	173	173	200	200	0.00%
<b>Finance Department</b>						
	Personnel	284,558	268,929	293,350	310,683	
	Certification Compensation	1,000	1,000	2,000	2,000	
5	Total Personnel	285,558	269,929	295,350	312,683	
	Technology Services & Supplies	25,784	30,489	33,000	36,000	
6	Expenses	83,812	84,016	90,300	93,400	
	Total Expenses	109,596	114,505	123,300	129,400	
7	Technology	14,990	9,903	15,000	15,000	
	Total Finance Department	410,144	394,336	433,650	457,083	5.40%
<b>Legal</b>						
	Town Counsel Fees & Expenses	14,202	30,047	33,000	33,000	
	Other Legal Fees & Expenses	13,890	10,296	18,000	18,000	
8	Total Legal	28,092	40,343	51,000	51,000	0.00%
<b>Personnel Board</b>						
9	Expenses	-	-	100	100	0.00%
<b>Town Clerk</b>						
	Personnel	64,164	64,812	66,108	67,430	
	Certification Compensation	1,000	1,000	1,000	1,000	
10	Total Personnel	65,164	65,812	67,108	68,430	
	Expenses	1,970	1,615	2,550	2,600	
	Publications Reprinting/Codification	4,555	4,433	4,800	4,900	
11	Total Expenses	6,525	6,049	7,350	7,500	
	Total Town Clerk	71,689	71,860	74,458	75,930	1.98%
<b>Elections &amp; Registrars</b>						
	Registrars' Honoraria	500	500	500	500	
	Election Officers (Police)	-	-	-	-	
	Expenses	6,438	5,090	8,400	5,000	
	Census	490	294	650	650	
12	Total Elections & Registrars	7,428	5,885	9,550	6,150	-35.60%

# Town of Harvard FY14 Omnibus Budget

Line #	Department/Account	Actual FY11	Actual FY12	Budget FY13	Request FY14	
<b>Land Use Boards</b>						
13	Personnel	45,050	46,280	48,452	50,550	
	Conservation Expenses	751				
	ZBA Expenses	501				
	Planning Board Expenses	456				
	Office Supplies		5,655	1,000	1,000	
	Purchase Services		1,409	1,600	1,600	
	MRPC Assessment	1,460	1,534	1,541	1,579	
14	Total Expenses	3,168	8,597	4,141	4,179	
	Total Land Use Boards	48,218	54,877	52,593	54,729	4.06%
Personnel includes \$11,518 to be transferred from Wetlands Protection Fund.						
<b>Economic Development Committee</b>						
15	Expenses				500	100.00%
<b>Public Buildings</b>						
16	Personnel	23,236	23,979	24,998	25,507	
	Operating Expenses	29,234	42,747	32,000	42,020	
	Energy	126,577	114,629	130,500	123,500	
	Maintenance & Equipment	10,880	11,036	34,300	26,400	
	Waste Water Treatment Ops.	51,877	46,532	85,000	85,000	
17	Total Expenses	218,569	214,944	281,800	276,920	
	Total Public Buildings	241,805	238,923	306,798	302,427	-1.42%
<b>Annual Town Reports</b>						
18	Expenses	3,858	3,690	4,000	4,000	0.00%
<b>TOTAL GENERAL GOVERNMENT</b>		<b>1,103,438</b>	<b>1,010,453</b>	<b>1,144,883</b>	<b>1,171,571</b>	<b>2.33%</b>
<b>PUBLIC SAFETY</b>						
<b>Police Department</b>						
19	Personnel	762,975	765,097	801,451	809,610	
	Public Safety Building	40,350	46,702	32,800	32,800	
	Cruiser Maintenance	10,922	9,824	10,000	10,000	
	Supplies & Expenses	27,965	32,910	49,035	50,050	
20	Total Expenses	79,237	89,437	91,835	92,850	
	Total Police Department	842,212	854,534	893,286	902,460	1.03%
<b>Communications Department</b>						
	Personnel	184,971	191,240	190,518	210,377	
	Expenses	18,700	18,700	18,887	18,887	
21	Total Communications Department	203,671	209,940	209,405	229,264	9.48%
<b>Fire Department</b>						
22	Personnel	215,970	178,193	168,930	200,670	
	Expenses	32,915	31,251	44,000	44,000	
	Radio Replacement & Repair	1,156	3,250	2,250	2,250	
	Protective Equipment	1,377	999	9,000	9,000	
23	Total Expenses	35,448	35,500	55,250	55,250	
	Total Fire Department	251,418	213,693	224,180	255,920	14.16%
<b>Building &amp; Zoning Inspector</b>						
24	Fees & Expenses	90,177	49,181	50,000	50,000	0.00%
<b>Gas Inspector</b>						
25	Fees & Expenses	2,565	5,902	4,000	4,000	0.00%
<b>Plumbing Inspector</b>						
26	Fees & Expenses	7,163	8,234	7,000	7,000	0.00%

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## Wiring Inspector

27	Fees & Expenses	12,950	14,784	9,000	9,000	0.00%
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## Animal Control

	Personnel	16,500	16,500	16,500	16,500	
	Expenses	-	300	750	750	
28	Total Animal Control	16,500	16,800	17,250	17,250	0.00%

## Tree Warden

29	Expenses	13,783	13,290	14,000	14,000	0.00%
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<b>TOTAL PUBLIC SAFETY</b>	<b>1,440,439</b>	<b>1,386,359</b>	<b>1,428,121</b>	<b>1,488,894</b>	<b>4.26%</b>
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## SCHOOLS

### Local Schools

	<u>Administration</u>					
	Salaries/Benefits	379,922	375,386	371,297	386,333	
	Transportation	304,362	309,960	313,380	256,800	
	Other Expenses	116,097	112,829	33,120	97,858	
	Total Administration	800,381	798,175	717,797	740,991	
	<u>Maintenance</u>					
	Salaries	439,737	437,507	434,516	436,545	
	Utilities	370,086	321,311	344,340	272,000	
	Other Expenses	399,498	210,401	123,308	201,968	
	Total Maintenance	1,209,321	969,219	902,164	910,513	
	<u>Harvard Elementary School</u>					
	Salaries	2,480,384	2,688,282	2,316,240	2,476,299	
	Expenses	67,315	103,162	92,367	96,008	
	Total Elementary	2,547,699	2,791,444	2,408,607	2,572,307	
	<u>The Bromfield School</u>					
	Salaries	4,116,265	4,184,113	3,605,174	3,673,320	
	Expenses	111,203	118,097	136,326	136,852	
	Total Bromfield	4,227,468	4,302,210	3,741,500	3,810,172	
	<u>Pupil Personnel Services (SPED)</u>					
	Salaries	1,854,335	1,854,482	1,863,935	2,048,110	
	Other Expenses	39,797	69,050	63,719	69,094	
	Collaborative Services	380,516	544,843	141,648	243,948	
	Transportation	322,398	311,060	332,861	365,278	
	Tuition	1,279,602	1,169,684	909,825	765,040	
	Pre-School Salaries	177,657	134,958	161,455	122,421	
	Pre-School Expenses	2,972	3,459	2,600	2,500	
	Total Pupil Personnel Services	4,057,277	4,087,536	3,476,043	3,616,391	
	<u>Technology</u>					
	Salaries	112,687	124,062	130,111	129,211	
	Expenses	76,553	138,540	109,108	114,903	
	Total Technology	189,240	262,602	239,219	244,114	
	Subsidies from Other Funds	(1,838,759)	(1,859,076)	incl. above	incl. above	
30	Total Local Schools	11,192,627	11,352,110	11,485,330	11,894,488	3.56%

31	Montachusett Regional Voc. Tech.	87,382	78,202	76,807	75,069	-2.26%
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<b>TOTAL SCHOOLS</b>	<b>11,280,009</b>	<b>11,430,312</b>	<b>11,562,137</b>	<b>11,969,557</b>	<b>3.52%</b>
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**Town of Harvard FY14 Omnibus Budget**

Line #	Department/Account	Actual FY11	Actual FY12	Budget FY13	Request FY14
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**PHYSICAL ENVIRONMENT**

**Dept. of Public Works**

32	Personnel	598,690	632,814	643,642	685,417	
	Maintenance & Equipment	182,206	123,052	145,500	149,250	
	Fuel	73,577	79,649	65,000	67,750	
	Improvements & Construction	34,337	32,644	50,000	50,250	
	Snow & Ice Removal	117,865	135,992	96,000	96,000	
	Telephone & Electricity	10,014	9,302	10,500	11,000	
33	Total Expenses	417,999	380,639	367,000	374,250	
	Total Dept. of Public Works	1,016,689	1,013,452	1,010,642	1,059,667	4.85%

**Solid Waste Transfer**

34	Transfer Station Expenses	146,890	147,959	178,500	176,500	
35	Hazardous Waste Disposal	8,000	3,907	3,500	3,907	
	Total Solid Waste Transfer	154,890	151,866	182,000	180,407	-0.88%

**Street Lights & Traffic Signal**

36	Expenses	5,425	6,155	5,700	6,500	14.04%
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**Water Department**

37	Expenses	16,951	15,786	17,500	17,500	0.00%
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**Pond Committee**

38	Expenses	33,500	33,500	33,500	29,000	-13.43%
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**Cemeteries**

39	Expenses	2,874	2,220	2,500	2,500	0.00%
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<b>TOTAL PHYSICAL ENVIRONMENT</b>	<b>1,230,328</b>	<b>1,222,979</b>	<b>1,251,842</b>	<b>1,295,574</b>	<b>3.49%</b>
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**HUMAN SERVICES**

**Board of Health**

40	Personnel	5,114	3,057	7,977	8,240	
	Expenses	472	1,024	600	1,000	
	Nashoba Assoc. Boards of Health	19,110	19,110	21,231	21,231	
	Concord Family Services	-	-	-	-	
	Minuteman Home Center	763	1,018	1,018	1,018	
41	Total Expenses	20,345	21,152	22,849	23,249	
	Total Board of Health	25,459	24,209	30,826	31,489	2.15%

**Council on Aging**

42	Personnel	69,428	68,879	76,603	100,516	
43	MART Personnel	21,000	21,055	23,563	24,876	
44	Expenses	1,024	1,710	1,975	1,995	
45	MART Van Expenses	522	98	1,000	1,000	
	Total Expenses	1,546	1,808	2,975	2,995	
	Total Council on Aging	91,974	91,742	103,141	128,387	24.48%

**Veterans' Services**

	Personnel	-	-	1,000	1,000	
	Expenses	1,072	1,126	1,500	1,500	
	Benefits	7,636	9,287	12,000	12,000	
	Total Expenses	8,708	10,413	13,500	13,500	
46	Total Veterans' Services	8,708	10,413	14,500	14,500	0.00%

<b>TOTAL HUMAN SERVICES</b>	<b>126,141</b>	<b>126,364</b>	<b>148,467</b>	<b>174,376</b>	<b>17.45%</b>
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## CULTURE AND RECREATION

### Library

47	Personnel	355,815	365,710	374,237	387,381	
48	Expenses	140,977	145,808	144,394	147,716	
	Total Library	496,792	511,518	518,631	535,097	3.17%

### Parks & Recreation

49	Commons & Schools/Grounds Exp.	17,499	15,590	21,650	21,650	
50	Beach Expense	6,111	13,023	13,295	13,295	
51	Beach Personnel - Director	7,853	1,477	8,174	8,880	
52	Groundskeeping Personnel	28,157	28,157	28,157	-	
	Total Parks & Recreation	59,620	58,247	71,276	43,825	-38.51%

### Historical Commission

53	Expenses	-	94	100	100	0.00%
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### Agricultural Commission

54	Expenses			500	500	0.00%
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<b>TOTAL CULTURE AND RECREATION</b>	<b>556,412</b>	<b>569,859</b>	<b>590,507</b>	<b>579,522</b>	<b>-1.86%</b>
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## RECURRING CAPITAL EXPENDITURES

55	Police Cruiser	27,000	29,000	29,000	29,000	
56	Public Works Equipment	65,701	63,830	70,000	70,000	
	<b>TOTAL RECURRING CAPITAL EXP.</b>	<b>92,701</b>	<b>92,830</b>	<b>99,000</b>	<b>99,000</b>	<b>0.00%</b>

## INSURANCE AND FRINGES

### Property/Liability

57	Insurance	134,920	136,916	145,000	146,450	1.00%
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### Employee Benefits

	Worcester Regional Retirement	533,494	558,414	611,547	639,167	
	Workers' Compensation Insurance	72,158	71,984	73,000	73,000	
	Unemployment Insurance	64,821	66,365	60,000	60,000	
	Medicare	170,452	173,801	174,000	176,000	
	Health Insurance	1,944,615	2,179,602	2,360,625	2,360,625	
	Life Insurance	5,024	5,402	6,000	6,000	
	Deferred Compensation	10,309	9,199	20,000	15,000	
	Disability Insurance	22,384	28,026	23,000	28,000	
	Benefits Administration	998	1,610	3,500	2,500	
	OPEB Contribution	-	-	-	-	
58	Total Employee Benefits	2,824,255	3,094,405	3,331,672	3,360,292	0.86%

<b>TOTAL INSURANCE AND FRINGES</b>	<b>2,959,175</b>	<b>3,231,321</b>	<b>3,476,672</b>	<b>3,506,742</b>	<b>0.86%</b>
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<b>TOTAL OPERATING BEFORE DEBT</b>	<b>18,788,642</b>	<b>19,070,477</b>	<b>19,701,629</b>	<b>20,285,236</b>	<b>2.96%</b>
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# Town of Harvard FY14 Omnibus Budget

Line #	Department/Account	Actual FY11	Actual FY12	Budget FY13	Request FY14	
<b>DEBT</b>						
<b>Debt Expense</b>						
59	Bond Anticipation/Borrowing Cost	1,500	1,500	1,700	6,500	282.35%
<b>Permanent Debt</b>						
60	Total Payments	-	-	-	-	0.00%
<b>TOTAL DEBT</b>		1,500	1,500	1,700	6,500	282.35%
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<b>TOTAL OPERATING AFTER DEBT</b>		18,790,142	19,071,977	19,703,329	20,291,736	2.99%
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<b>EXCLUDED DEBT</b>						
<b>Permanent Debt</b>						
	Public Safety Building (2000) Principal	135,000	135,000	135,000	145,000	
	Public Safety Building (2000) Interest	72,533	65,745	58,995	20,775	
	Public Safety Bld Land (2000) Principal	40,000	-	-	-	
	Public Safety Bld Land (2000) Interest	975	-	-	-	
	Public Safety Bld Plan (2000) Principal	10,000	-	-	-	
	Public Safety Bld Plan (2000) Interest	122	-	-	-	
	Vesenska Land (2000) Principal	20,000	-	-	-	
	Vesenska Land (2000) Interest	488	-	-	-	
	Bromfield School (2004) Principal	315,000	315,000	315,000	350,000	
	Bromfield School (2004) Interest	171,263	159,845	148,479	87,608	
	Library (2004) Principal	135,000	135,000	135,000	150,000	
	Library (2004) Interest	72,677	67,785	62,891	36,943	
	School Roof (2006) Principal	125,000	125,000	125,000	125,000	
	School Roof (2006) Interest	34,063	28,438	23,125	16,725	
	Sewer Project (net of Betterments) Prin.	-	-	-	50,180	
	Sewer Project (net of Betterments) Int.	-	-	-	21,868	
	Interest Credit due to Refinancing of debt				(40,012)	
61	Total Debt Service Payments	780,000	710,000	710,000	820,180	15.52%
62	Total Interest Payments	352,121	321,813	293,490	143,907	-50.97%
<b>Temporary Debt</b>						
	Exempt BAN			4,000	23,700	
63				4,000	23,700	492.50%
<b>TOTAL EXCLUDED DEBT</b>		1,132,121	1,031,813	1,007,490	987,787	-1.96%
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<b>GRAND TOTAL OMNIBUS BUDGET</b>		19,922,263	20,103,790	20,710,819	21,279,523	2.75%
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<b>ENTERPRISE FUND:</b>						
<b>Sewer Department</b>						
	Operating Expenses	NA	NA	100,000	150,000	
	Total Expenses	-	-	100,000	150,000	
81	Total Sewer Enterprise	-	-	100,000	150,000	50.00%

All funds for operations to be funded by rates and fees.  
Sewer Debt to begin in FY14 and funded by exempt debt and betterments.