

Town Hall and Hildreth House Construction Committee  
9/19/16 Meeting Minutes  
Volunteers Meeting Room, Town Hall

Members present: Laura Andrews, Pablo Carbonell, Al Combs, Jack Guswa, Connie Larrabee, Rick Maiore

Others present: Marie Sobalvarro (Assist. Town Admin.), Debbie Thompson (Director of COA)

Rick called the meeting to order at 7:30 a.m. We approved the 9/6 minutes.

**Hildreth House**

Marie said that Classic Construction is still working on ledge removal and some areas have required less work than expected and some more. We'll have a final accounting when the digging is done.

The builders required a decision on what kind of mechanism to use for the lift door. After discussion we agreed that an automatic, not manual, opening door is appropriate for the Council on Aging headquarters.

Ducting installed during the furnace installation this summer interferes with access to an area of the cellar. After discussion we agreed that the most cost effective way that gives the easiest access is to move the ductwork.

Connie is attending the Community Preservation Committee's meeting Wednesday night to verify that funds remaining from the windows project can be used to pay for the installation of remaining windows and paint trim around all the windows. She will report back at our next meeting. Marie will get a Preliminary Change Order from Classic.

**Town Hall**

Marie said she is still working on the punch list issue with LLB and GVW. No work has been done to the list since June 23.

After discussion about how difficult it is to hear participants at board meetings in the large meeting room, the committee agreed to add resolution of the acoustics problems to its list of non-punch-list items, like paving and landscaping. In the original plan we postponed addressing the acoustics until the building was finished and we knew what the problems were.

Pablo pointed out that the paving season is almost over.

Rick said that we would need to get a consultant to look at the drainage on the north side of the building.

Rick asked each of us to consider what landscaping would be best around the building.

Marie is calculating how much money we have available to address these problems out the original budget.

A small length of metal trim fell off the lift so Eagle, the installing company, will return to fix it. Pablo suggested that we send a letter asking them to recheck everything.

### **Traffic/Curbing/Beehives**

The committee signed off on the final draft of the letter to the Planning Board requesting that it drop the condition to add curbing. Rick and Marie will distribute copies to the selectmen, members of the Planning Board, GPR, and LLB.

Marie said that Fire Chief Rick Sicard said there would be no need to move the beehives for Phase 1, but a tree in the area would have to go. She has asked for a confirmation letter.

The next meeting will be Monday, October 3, at 7:30 a.m. in the Volunteers Meeting Room, Town Hall

Rick adjourned the meeting at 8:20 a.m.

Laura Andrews, recorder