

Town Hall and Hildreth House Construction Committee
4/24/17 Meeting Minutes
Town Hall, second floor, large room

Members present: Laura Andrews, Pablo Carbonell, Jack Guswa, Connie Larrabee, and Rick Maiore. Others present: Marie Sobalvarro, Assist. Town Administrator

Rick called the meeting to order at 8 a.m. and we approved the 3/31 minutes.

Town Hall

Marie is negotiating with Classic Construction on the price to patch and pave around Town Hall when they pave the Hildreth House driveway.

At its 5/2 meeting the Board of Selectmen will give its input to the committee on landscaping, signage, and traffic flow, which is addressed below.

Hildreth House

Marie said that Classic Construction is scheduled to pave the driveway and parking lot mid-May. Striping will come later.

Council on Aging Director Debbie Thompson has requested that the new deck be painted to better preserve the wood.

The wooden gutters over the front stairs are leaking on the new wood steps and need to be fixed. All of the gutters need work. Discussion followed about gutter options and the pros and cons:

- Add fiberglass liners to the wood gutters.
 - This is a low cost option.
 - Some wood gutters and downspouts still need to be replaced.
 - Water gets underneath them and rots the wood.
- Replace old wood gutters with new wood gutters.
 - Wood looks best on the building.
 - At \$15 per linear foot, this is the most expensive option.
 - Wood requires constant maintenance.
- Replace old wood gutters with aluminum gutters.
 - At \$5 per linear foot, this is a lower cost option.
 - No maintenance required unless damaged.
 - Will blend in within days.
 - Not in keeping with the historical look of the building.
- Replace the visible wood gutters with wood and the rest of the gutters with aluminum.
 - The committee agreed that this is an acceptable compromise.
 - Classic Construction would not do the work. Pablo will follow up.

Traffic/Driveway

Selectmen and residents raised questions about the Town Hall traffic plan Connie and Marie presented at the 4/4 BOS meeting, including whether traffic should go back to the way it was before the Town Hall building project started. Fire Chief Sicard said he thinks the current layout

is the best for the fire department. Police Chief Denmark said that either would work for the police department, but if housing goes in on the Hildreth House property, they would have to relook at it. The Board of Selectmen will weigh in on the traffic plan at its 5/2 meeting.

Striping around Town Hall for parking should be done as soon as possible so people become familiar with the layout. If the traffic plan changes, the parking lot can be re-striped as necessary. Jack will contact the Planning Board to get on the agenda to discuss temporary striping approval.

The committee recommended two handicapped parking spots, one for Town Hall and one for the Unitarian church. Another can be added later if needed.

The next meeting is scheduled for 8 a.m. Monday, May 8, second floor, Town Hall

Rick adjourned the meeting at 8:45 a.m.

Laura Andrews, recorder