

Town Hall Construction Committee
12/8/14 Meeting Minutes
7:45 a.m. at Town Hall

Members present: Laura Andrews, Bill Barton, Al Combs, Rick Maiore. Members absent: Jack Guswa. Others present: Tim Bragan (Town Admin. and BOS liaison), Pablo Carbonell (resident and recommended new member of THCC), Marie Sobalvarro (Assist. Town Admin.)

Rick called the meeting to order at 7:45 a.m.

Committee Organization: Rick and Tim will recommend Pablo Carbonell as the sixth member of the committee at the Board of Selectmen meeting tomorrow night.

Cost Estimate: The cost estimates are not available yet. Tim is still following up.

Owner Project Manager: We agreed on questions to ask all of the three finalists, CBI, Netco, and Vertex, and questions specific to CBI and Vertex. General questions, summarized, were:

- How will joining the already-underway-project affect the OPM's time commitment (and give examples of experience managing this kind of project).
- What scheduling tools will be used, and what information will be communicated, and how, to the committee, the BOS, and the general public (examples).
- What is the largest near-term risk and how would you mitigate it (examples).
- When can you start.

After the interviews, which took place from 8 a.m. to 9:45 a.m., we gave our opinions, discussed rankings, and voted unanimously for the following rank: 1 – Vertex; 2 – Netco; 3 – CBI.

Tim and Rick will take the recommendation to the BOS at their meeting tomorrow night.

Next meeting: Monday, December 15, at Town Hall, 7:30 a.m.

Rick adjourned the meeting at 10 a.m.

Laura Andrews, recorder