

Town Hall and Hildreth House Construction Committee  
7/6/16 Meeting Minutes  
Town Hall

Members present: Laura Andrews, Pablo Carbonell, Al Combs, Jack Guswa, Rick Maiore.

Members absent: Bill Barton, Connie Larrabee

Others present: Tim Bragan (Town Admin.), Marie Sobalvarro (Assist. Town Admin.), Kyle Burchard (GPR)

Rick called the meeting to order at 7:30 a.m.

**Hildreth House**

Curbing: The committee discussed the Planning Board's requirement for curbing between Hildreth House and the fire station. After discussion, Rick suggested that we address the issue in two parts: the process undertaken and possible alternative solutions.

Jack and Kyle will talk with all parties involved – including Fire Chief Rick Sicard, DPW Director Rich Nota, Town Planner Bill Scanlon, and representatives from the Town Center Traffic Committee – to come up with a recommendation to present to the Planning Board in 30 to 45 days. Within two weeks the committee will review a line drawing of the recommendation. The committee voted to approve \$1,500 for GPR to design a solution.

Rick will work with Tim and Marie to make sure the process being followed is correct.

Windows: The volunteer crew lined up by the Hildreth House Improvement Committee installed most of the replacement windows but was unable to finish installation before the contractors started demolition. Final installation will be a change order to the construction project. Laura will take an inventory of the windows to be installed, as well as photos to record their condition and location.

**Town Hall**

Tim said no progress has been made on the front door locking system. He is working with GVW, Vertex, and Jasonics to finish this task.

Payment request #12 is being held. GVW has not submitted Payment request #13.

The next meeting will be Monday, July 11, 7:30 a.m. at Town Hall if the building permit is issued.

The meeting was adjourned at 8:25 a.m.

Laura Andrews, recorder