

Minutes of the Warner Free Lecture Trust
Harvard, MA
April 2, 2020

Members present: Lisa Foley, Shannon Molloy, Jennifer Combs, Pat Jennings, Sheila Simollardes

Members absent: Jeff Boudreau

Others present: none

Location: virtual via Zoom <https://zoom.us/j/9461763817>

Meeting called to order at 6:10 pm

Preamble: Lisa read a memo provided by the town on Governor Baker's coronavirus-related Executive Order regarding tele- and videoconferencing and Open Meeting Law, and explained ground rules of participation to the board members.

Minutes: minutes of the March 2, 2020 meeting were approved as presented.

Policies and Procedures job descriptions: motion to table these until a future meeting made, seconded, and passed unanimously by roll call vote.

Upcoming season: updates:

- Eric J. Dolan (Lisa): available September 4. Honorarium \$500. Will bring his own books. Lisa confirming details including verification of payment processing. Motion to secure this lecturer for the stated honorarium made, seconded, and passed unanimously by roll call vote.
- Larry Tye (Sheila): (Rising from the Rails): available February 26. Honorarium \$750. Confirmed that Silver Unicorn could sell books. Discussed ideas for possible cosponsor. Motion to secure this lecturer for the stated honorarium made, seconded, and passed unanimously by roll call vote.
- Crocodile River (Jen): March 26. Honorarium \$650; they will send 3 people. Discussed possible cosponsorship; Pat will approach Fivesparks and Lisa will approach Fanfare for interest in supporting. Motion to secure this lecturer for the stated honorarium made, seconded, and passed unanimously by roll call vote.
- Sheryl Faye (Pat): she is developing new characters; Pat recommends deferring her to the following season.

Library: Pat reviewed feedback from her discussion with the library regarding Volunteers Hall being over capacity during the last WFL lecture. Both library staff and WFL trustees in attendance were taken off guard by the unusually high number of attendees. Looking forward we want to ensure adherence with relevant policy and code. Discussed various approaches; Lisa and Pat suggested that in future we consider the

WFL greeter using a clicker during check in to track the number of people in the room. Also discussed possibility of using Cronin auditorium if we anticipate a lecture will attract a large audience. Sheila will check with fire department on the maximum occupancy for Volunteers Hall.

Board logistics: Lisa's and Shannon's terms have been extended until June 23 since Town Election has been rescheduled. Lisa suggested the board use the additional time to sort out who will perform officer roles going forward. Town caucus is currently set for May 11.

Next meeting: Monday May 4, 6pm via Zoom.

Adjourned: Motion to adjourn made, seconded, and passed unanimously at 7:04pm by roll call vote.

Minutes: scm