

Warner Free Lecture Trustees Meeting
Wednesday, February 10th, 2021
Via Zoom Meeting pursuant to Governor Baker's Orders

Trustees Present: Jeff Boudreau (Publicity), Lisa Foley (Chair), Pat Jennings (Treasurer), Sheila Simollardes (Events), and Alison Thornton (Assistant Secretary)

Absent: Jennifer Combs (Secretary)

Meeting called to order at 6:00pm.

Review of Minutes of Prior Meeting: No comments. Sheila moved to accept the minutes. Pat seconded the motion. Minutes were approved unanimously by roll call vote. Prior to vote Jeff commented that chair cannot move a question under Robert's rules of order. Lisa is going to research this.

January 15 Program: We are the Story We are the Land. Discussion of last presentation. Favorable reviews on multiple fronts. Arm in Arm was good collaboration. Managing large audience, on Zoom, worked out well. Using Linda Dwight's email was very helpful.

Feb 26 Program: "Rising from the Rails: Pullman Porters and The Making of the Black Middle Class." Jeff reports we are currently at 90 people for reservation on Eventbrite. With our own Zoom, we are capped at 100. Arm in Arm and Harvard Historical Society are advertising. Jeff recommends and Lisa agreed that we should reach out to accept Linda Dwight's offer to use her Zoom account to host this event.

Sheila reports Paul Swiddon of Silver Unicorn is asking for a link to website. Jeff will get Paul's email from Sheila and will send a press release to Silver Unicorn which will allow interested customers to sign up through Eventbrite.

Sheila has been in contact with Larry Tye, he will provide a 45 to 55-minute program which can be tailored and can take questions. Sheila is going to find out if he has additional slides or other visuals. Early arrivals to Zoom at 6:30: WFL trustees, Arm in Arm leadership, Harvard Historical Society leadership and Larry Tye. Pat will give Lisa the contact information for the Harvard Historical Society to invite them to come early to the Zoom session. Jeff needs Zoom link 2-3 days early to send out link via Eventbrite. Lisa is going to send the zoom link to the Trustees so they won't have to register.

Discuss feasibility of seeking outside funding for programs

Discussion of whether or not we should be seeking outside funding from other sources to increase our finances. It was discussed that we are essentially managers of the Town of Harvard Warner Free Lecture Trust Account which means that we are not really an independent agency from the Town of Harvard. Typically, most funding sources exclude municipal organizations like the Warner Free Lecture Trust from being eligible. We do however, welcome and accept private donations.

Other Business:

A discussion of Harvard Press coverage of events, lead to what should be done about keeping records of articles on Warner Free Lecture. Jeff suggested creating a new role in the trustees, an archivist to compile a collection of articles and keep track of the WFL legacy. This topic will be discussed again at our next meeting.

Review FY21 financials:

Financials were reviewed. The WFL account has a \$30,000 non-expendable trust and the amount in the expendable trust is now \$32,594.29. Lisa reports that Jared, the new town accounting officer will provide quarterly statements. The account is now tied to the stock market. WFL earned \$700 this year. We are in good shape financially. The reviewed credits and debit accurately reflect the activity.

Review and Discuss potential programs for 2021-1022 season

We discussed and reviewed presenters for the 2021-2022 WFL series. Trustees will be looking at the submitted list of presenters for a more detailed and informed discussion at next month's meeting.

Upcoming Programs:

Feb 26 Rising from the Rails (Larry Tye)

March 26 Crocodile Music

Next Meeting: We agreed that the next Warner Free Trustees meeting would be held on Wednesday, March 10th at 6pm

Meeting adjourned at 7:23pm following Pat's motion and Sheila's seconding. Roll call vote was unanimous.

Respectfully Submitted by Alison Thornton, Assistant Secretary