

Warner Free Lecture Trustees Meeting
Wednesday November 4, 2020
Via Zoom Meeting Pursuant to Governor Baker's orders

Trustees Present: Jennifer Combs (Secretary), Pat Jennings (Treasurer), Alison Thornton (Assistant Secretary) Sheila Simollardes (Events), Jeff Boudreau (Publicity). Absent: Lisa Foley (Chair). Alison Thornton chaired the meeting.

Meeting called to order at 6:03 PM

Review of Minutes of Prior Meeting: A motion was made by Sheila to accept the minutes from September 23, 2020 meeting. Pat seconded. Passed unanimously by roll call vote.

New Business: Feedback on October 9, 2020 Program: Pete Seeger. The Trustees agreed that the event was a success. Some comments were made about the static presentation by the speaker who, while fascinating, had no visual aids. Pat and Jeff discussed some issues with the check for the speaker, which they resolved. Pat asked that she receive payment information one month ahead of the event, including a W2 and invoice. Jeff thanked Carlene Phillips for the interview in the Press.

Publicity Update: Jeff reported that all publicity has been done for the next program on Jan. 15. He has received 43 reservations so far for We are the Story, We are the Land. He will ask Larry Spotted Crow Mann if he has visual aids for his presentation. Jeff would like Trustees to comment on Nextdoor Harvard to keep the message relevant, and to share the event URL with friends

Speaker Updates: Reservations system for the February 26, 2021 event has not been created yet, A Story of the Pullman Porters. Sheila reports Larry Tye has adjusted his fee to \$500, she will request payment information. Crocodile River Music. Jennifer will ask for payment information. Crocodile River Music will be the last program of the season on March 26, 2021.

Other Business: Updates to Procedures, Jeff suggested we move this discussion to a future meeting after the town election in the spring. Jeff made a motion to table this discussion until "time certain". Alison moved the motion, Pat seconded. Vote by roll call, passed unanimously.

Jeff had questions about growing our mailing list, and how that could be done, as Mail Chimp has ended its service. He will look for another service that is compatible with EventBrite. There are currently about 300 names on the list. He will make a presentation at the next meeting.

Next Meeting: The Trustees scheduled the next meeting on Wednesday, January 6, 2020 at 6 pm. Jeff made a motion to accept this date, Pat seconded. Passed unanimously by roll call vote.

Sheila moved to adjourn the meeting. Pat seconded the move to adjourn. Motion to adjourn passed unanimously at 6:45 PM.

Minutes respectfully submitted by Jennifer Combs.