



HARVARD SEWER & WATER COMMISSIONS

MINUTES

Wednesday, January 8, 2014
Public Safety Building

Cindy Russo, Chair *Kyle Hedrick* *Rick Maiore*

Present

Commissioners: Cindy Russo; Kyle Hedrick, Rick Maiore

Others: Connie Larrabee, Hildreth House Improvement Committee; Laura Villain, 3 Oak Hill Road; Joan Eliyesal, The Harvard Press; Tim Bragan, Town Administrator; Paige O'Brien

The meeting was called to order by Ms. Russo at 9:05 a.m.

Review & Approve Minutes of 12/18/2013

Mr. Maiore moves to accept as presented; Mr. Hedrick seconds. Vote, aye, unanimous.

Update – 18 Fairbank Street

After attending a joint meeting with health inspector Ira Grossman, Tim Bragan and property owner Malcom Carley, Mr. Hedrick reported that Mr. Carley will be upholding the current 3-bedroom deed restriction, as required by Title 5. Mr. Carley's property is on a lot that is less than 40,000 square feet and the law requires 10,000 square feet per bedroom. Mr. Bragan will summarize the details and settlements of this meeting in a letter to Mr. Carley.

Hildreth House Renovation

Connie Larabee of the Hildreth House Improvement Committee (HHIC) discussed current plans for the renovations of this historic building. Upon hearing about the new uses, especially a full-use kitchen (as opposed to a warming kitchen), the Commission was alerted to a situation of potential expanded use. Given that the building will be connected to town sewer prior to these renovations, the Commission will need to justify the anticipated volume and fit it into the projected capacity of the district. Ms. Russo suggested that the HHIC research the Title 5 requirements for the increased use and offer a septic design that reflects this (for academic discussion not implementation). The Commission will supply Ms. Larrabee with a statement of what it is requiring (e.g., Section 3.8 of Rules + Regs).

Public Comment

Laura Villain, 3 Oak Hill Road, will be applying to connect to the system and was seeking direction on how to do so. Mr. Bragan explained that a packet was sent to all residents within the Sewer District last January, 2013. Ms. Villain was advised to contact executive assistant Julie Doucet and request the necessary paperwork.

Review Pending Applications for Connection Permits

- 1 Elm Street, Wollaston – Mr. Maiore motions to accept application; Mr. Hedrick seconds. Vote, aye, unanimous.

Consider Any Issues Relating to Connections

- UPDATE: 28 Fairbank, Magrath – Mr. Magrath has been advised from by Ira Grossman, RS that if he would like to continue with plans to build an in-law apartment in his detached barn he will need to connect this structure to the sewer system. Mr. Bragan will send Mr. Magrath a letter necessitating his decision to connect or abandon. Discontinue use of cesspool in barn and may elect to disconnect

Town Administrator's Report & Update

Mr. Bragan reports that there are 34 properties connected to date and currently 9000 gallons of water are being used daily, Monday through Friday.

Review Pending Applications for Drain Layer's Licenses

- No applications to approve.

DigSafe

Mr. Bragan reports that he is still waiting for the Montachusett Regional Planning Commission to send copies of files containing the maps necessary to complete the DigSafe application for membership.

Water Commission

- Rules & Regulations - discussion tabled until next meeting.
- Mr. Bragan informed the Commissioners that there is a length of pipe on Pond Road that is the last remaining piece of cast iron. It has high calcification and needs to be replaced. Ms. Russo determined that affording this task would need a request to the Capital Committee. Mr. Bragan confirmed that CPIC is no longer accepting request for FY15. Discussion will continue at the next meeting.

Annual Report

It was agreed that the Water & Sewer Commissions should submit an annual report for 2013. Ms. Russo will present a draft at the January 22 meeting. Deadline for submission is January 25.

Ms. Russo motioned to adjourn at 10 a.m.; Mr. Hedrick seconds; vote aye, unanimous.

The next scheduled meeting is Wednesday, January 22, 2014
9 a.m. in the Town Hall meeting room.

Respectfully submitted by Paige O'Brien

Documents cited:

- New Hildreth House Design
- Current list of connected properties