



## HARVARD WATER - SEWER COMMISSION

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### MINUTES

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Wednesday, January 24, 2018  
Harvard Town Hall

*Cindy Russo, Chair*      *Kyle Hedrick*      *Richard Maiore*

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#### *Present*

Commissioners: Cindy Russo, Chair; Kyle Hedrick, Rick Maiore

Others: Tim Bragan, Town Administrator, Tim Kilhart, Director Public Works

1. The meeting was called to order by Ms. Russo at 9:00 a.m
2. The Rate Hearing has been advertised. The notice as advertised was read by the Chair and the hearing was opened. The reasons for the proposed rate increase of 10% were explained by Tim K and Tim B. The increase is needed because of the cost of new DEP testing requirements, which Tim K reviewed. There has not been a rate increase in many years; the last one was before the current commissioners were appointed.. On a Maiore motion, the Commission unanimously approved increase as printed in the notice. A copy of the approved rates is attached. The hearing was closed.
3. The Commission reviewed the proposed change to the Water Regulations to add Water Regulations Section I. Cross Control Program. Adoption of a Cross Control Program was required by DEP. After discussion, on a Hedrick motion, the Commission voted unanimously to adopt the proposed regulations, including the fee schedule.. We will review all the Regulations as a whole at our next meeting to make sure no conflicts have been created.
4. The minutes of December. 7 were accepted as amended.
5. Tim B reported that Jim, our water operator, is back. We are meeting DEP requirements at the plant.
6. The Commission discussed the issue of a need for an additional water supply, and decided to begin moving forward to investigate a new well near the existing wells. This site was identified by the Water Study Committee. Tim K will contact DEP to discuss scheduling a meeting to consider the siting of new well. Our discussion is that, if the site seems to meet DEP Requirements after the meeting, we hope to proceed to drill a test well.

The meeting was adjourned at 9:40.

**PROPOSED  
QUARTERLY RATES**

|                                  | <b><u>WATER<br/>RATES</u></b> | <b><u>SEWER<br/>RATES</u></b> |
|----------------------------------|-------------------------------|-------------------------------|
| <b>Base/Minimum Charge</b>       | \$ 27.50                      | \$ 27.50                      |
| <b>Tier 1 &lt; 1,125 c.f.</b>    | \$ 0.0266                     | \$ 0.0333                     |
| <b>Tier 2 1,126 - 2,250 c.f.</b> | \$ 0.0532                     | \$ 0.0666                     |
| <b>Tier 3 &gt; 2,250 c.f.</b>    | \$ 0.0799                     | \$ 0.0999                     |