

Minutes Board of Assessors Town of Harvard

Meeting Date: Thursday, August 31, 2017
Called to Order: 2:27 pm
Meeting Adjourned: 3:00 PM
Members Present: Peter E. Warren (PW), Rick Maiore (RM)
Other(s) Present: Rebecca Boucher (RRG), (RB), Kelly Szocik (KS)

Organization of the Board:

Motion: Nominate Peter Warren as Chair of the Board of Assessors.

Motion made: Rick Maiore **Seconded:** Peter Warren **Vote:** Unanimous

Review/approve minutes of last meeting (June 13, 2017):

Due to not enough members from last board on current board.

Motion: To take no action

Motion made: Peter Warren **Seconded:** Rick Maiore. **Vote:** Unanimous

Signed the Following Documents:

- 53 Woodchuck Hill Rd – Rollback Warrant & Commitments
- Classified Land Tax Liens
- Motor Vehicle Abatement Reports
- Motor Vehicle 2017-4 Warrant & Commitment
- Verizon ATB
- Sales Report and Re-evaluation Reports

Motion to accept 3ABC for following:

- *3ABC Historical Society FY2018*
- *3ABC Bromfield School FY2018*

Motion made: Rick Maiore. **Seconded:** Peter Warren. **Vote:** Unanimous

Unfinished/On-Going Business

Review Assessors' Calendar

We are pretty much on schedule. The revaluation reports should be submitted to DOR within the next week or two (RB). Next to obtain preliminary certification of values by the Bureau of Local Assessment and prepare Periodic Inspection Mailers.

Reviewed Current Monthly Assessment/Sales Data.

The sales report is sales from June 01, 2017 onward (RB)

Motion made to authorize RB to sign Sales Report and Tax Rate Forms.

Motion made: Peter Warren **Seconded:** Rick Maiore. **Vote:** Unanimous
(See attached document for full motion and signatures)

A tentative date and time were set for the next meeting of the Board on October 12, 2017 at 1:00pm, Harvard Town Hall.

A vote to approve Board of Assessor's minutes dated Thursday, August 31, 2017

Moved: Peter Warren (Chair) **Seconded:** Rick Maiore (Member) **Vote:** Unanimous

Approved: October 12, 2017