

TOWN OF HARVARD
BOARD OF ASSESSORS

13 AYER ROAD • HARVARD, MASSACHUSETTS 01451



The Town of Harvard Board of Assessors is chartered "...to assess state and county taxes duly certified to them based on the Assessors' determination of the real and personal property valuations."

Following is the MINUTES for the REGULAR MEETING of the Board of Assessors at the Town Hall on **Wednesday, January 10, 2018 at 2:00 pm**

TOPICS:

TIME:

Call to Order

2:05 P.M.

Attendance – Peter Warren (PW), Richard Maiore (RM), Harald Scheid (HS), Dave Nalchajian (DN), Kelly Szocik, Catherine Bowen (Notary)

Review/approve minutes of last meeting.

Approve the Tuesday, December 19, 2017 Meeting Minutes as written

Motion Made: RM

Seconded: PW

Vote: Unanimous

Sign the Following Documents:

Motor Vehicle Abatement Report signed

Statutory Exemption Application signed

Classified Land Tax Liens – Slaves of the Immac. Heart of Mary 25-14-1, The 2017 Setzco Realty Trust properties (8/50, 8/70, 12/13, and 12/15).

State Tax Form 44 – Tax List & Warrant Reassessed Taxes

Tax Deferral – (10/57)

Chapter Land Application – Blue Moon's (11/7) 61A application was denied due to their application being filed after the published filing period had closed and also the inability of the filer to provide the requested financial supporting documentation that is specified in the Guidelines for the acceptance of the application.

Unfinished/On-Going Business

Review Current Monthly Assessment/Sales Data

Assessment Calendar – Still on track. Personal property FOL and 3 ABC applications were mailed. Currently there are three RE/PP Abatement applications filed in office.

New Business

Regional Assessor's Report –

(HS) – Update to last month's report and status. Nate Cramer has given his notice with DOR and will be coming on board with RRG. Nate is from Reading MA and the thought is he will be working with the communities closer to the East. That would free up individual(s) to work in communities in Central Mass. Dave Manzello, RRG's most senior Assessor with 15 years, will be coming to Harvard.

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(RM) I had a question last meeting in regard to how this was going to affect Kelly and her thoughts in regard to it. I still have the same question.

(KS) I am ok with it

(PW) In regard to this Kiosk, will it be available at the counter?

(HS) Yes, with respect to RRG's Telepresence Help Desk, response to taxpayer's inquiries will be tiered. Initial inquiries will be handled by general support personnel. Second tier inquiries will be passed along to one of the specialists. Finally, higher-ordered questions will be addressed by "on-call" Assessors. The public will be able to access the Telepresence Help Desk via home or office computers.

(Above is only a Vision of how Kiosk system will work)

(PW) Will we still have someone in the office two days a week like contract says? Will they still be coming to Harvard?

(HS) Still need boots on the ground; that will not change. The kiosk will have capabilities to monitor the area and when someone is in the hall area, an individual from RRG will be able to pop up and greet that individual. If all specialists are busy with other customers, the kiosk will put a notice on the screen telling the individual someone will be with them in like 5 minutes; for example. An Assessor can also be reached by appointment.

Comments from members of the public

(DN) – I wanted to let the Board know that people are looking at the OVERLAY, seeking the possible release of any surplus/excess OVERLAY monies potentially that could be made available. I have told them that we are in the RE/PP Abatement process and that we are unsure until sometime in February.

Executive Session

N/A

Set date for next meeting

Time: Date: MM: 2nd: Vote:

The board was unsure when Mr. Peter E. Warren's term is complete. Kelly will verify with Town Clerk in regard to Mr. Warren's term. Next month's meeting is conditional to findings and legal findings.

Adjournment: 2:40

Motion Made: RM

Seconded: PW

Vote: Unanimous