

**Meeting Date:** Thursday, February 20, 2014  
**Called to Order:** 1:45 pm  
**Meeting Adjourned:** 2:50 pm  
**Members Present:** Don Graham, Joe Theriault, Debbie George  
**Other(s) Present:** Linda Couture, Sue Fitterman, Harald Scheid

The minutes from January 23<sup>rd</sup> and January 30<sup>th</sup> were approved. Prior to each upcoming meeting, Sue will email the following to board members and RRG staff:

- Draft of agenda
- Draft of minutes from previous meeting
- Action Item List

**Ongoing Business:**

1. The board discussed the Action Item List from their January 23<sup>rd</sup> meeting.
2. Review Draft BOA Policies: This item was tabled until the March meeting.
3. Solar Garden/PILOT Update: The Solar Garden project appears to be on hold, and no PILOT (Payment In Lieu Of Taxes) agreement has been reached.
4. Review RRG Calendar:
  - a. Nine abatement applications are ready for review by the board, and the remaining eight will be discussed at the March meeting.
  - b. Data entry from the 2013 cyclical inspections is nearly complete.
5. Review FY15 Chapter 61 Application: The board reviewed the Chapter 61 Forestry application for 44 Littleton County Road and voted 3-0 to approve the application on a Graham/George motion. Although the elderly property owner missed the application deadline, the board took into account the owner's clear intent to continue in the Chapter 61 program since she submitted an updated Forestry Management Plan and a renewal application, along with the fact that the property has been in Chapter 61 since 1978.

**New Business:**

1. The board signed the Motor Vehicle Excise Abatement Report, and Warrants/Commitments for Motor Vehicle Excise.

2. Review FY14 Abatement Applications

On a George/Graham motion, the board voted 3-0 to approve the following abatement applications:

| <u>Owner Name</u> | <u>Property Location</u> |
|-------------------|--------------------------|
| Marks             | 82 South Shaker Road     |
| Marteney          | 52 Tahanto Trail         |
| Tuttle            | 203 Still River Road     |
| Murphy            | West Bare Hill Road      |
| Bourque           | 71 Old Littleton Road    |
| Blair             | 188 Prospect Hill Road   |
| Daman             | Brown Road               |

On a Graham/George motion, the board voted 3-0 to approve the following two administrative abatements:

| <u>Owner Name</u>               | <u>Property Location</u> |
|---------------------------------|--------------------------|
| Municipal Affordable Housing Tr | 166 Littleton Road       |
| HWN Trust Newman                | Prospect Hill Rd         |

The next meeting is tentatively scheduled for Thursday, March 27<sup>th</sup> at 1:45 pm.

Date Approved:\_\_\_\_\_

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Joseph R. Theriault

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Debra M. George

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Don Graham